List of required documents for ADS visa

1. A name list of all group members, with passport numbers.
2. A communication on official company paper of the Chinese travel agency with stamp, signature of the representative and date, which includes the following information:
	1. a detailed itinerary;
	2. flight details for the round trip from the PRC;
	3. names, addresses, telephone numbers and fax numbers of the hotels to be used by the group during the tour with the dates of stay in each hotel;
	4. details of how the group is to travel between locations during the tour.

Any change in the travel itinerary which intervenes at any stage of the examination of the visa application should be immediately communicated to the Embassy.

1. Flight reservation with confirmation for the China-Europe-China round trip from the airlines (with list of the tourists’ names).
2. Travel group (or individual for each member of the group) insurance policy valid throughout the territory of the Member States for the entire period of the journey. The insurance policy must have a value of at least EUR 30.000,00 and must cover any expenses which might arise in connection with repatriation for medical reasons, urgent medical attention and emergency hospital treatment.
3. Name of the tour leader, copy of tour leader's CNTA card, copy of a visa of tour leader unless visa application for tour leader is also submitted.
4. Name and contact details of the designated partner tour operator in Europe.
5. Confirmation from the designated partner tour operator in Europe that accommodation and transport within Europe as specified in the group’s itinerary will be provided to all members of the group.
6. For each member of the group: One duly completed visa application form, signed by each applicant, together with recent photograph.
7. For each member of the group: Passport, valid at least 90 days after expiration of the visa.
8. For each member of the group: Copy of all pages of "Hukou" (only for Chinese nationals).
9. For each member of the group a proof of solvency of the applicant (Bank statements from the last 3 months, not deposits account):
	1. For employees:
		1. A sealed copy of the business licence of the employing company.
		2. A letter from the employer (in English, or in Chinese with English translation) on official company paper with stamp, signature, date and clearly mentioning:
			1. address, telephone and fax numbers of the employing company;
			2. the name and position in the employing company of the countersigning officer;
			3. the name of the applicant, position, salary and years of service;
			4. approval for leave or absence.
	2. For retired persons:
		1. Proof of pension or other regular income.
	3. For unemployed adults:
		1. If married: Letter of employment and income of the spouse and Notary certificate of marriage, legalised by the Ministry of Foreign Affairs of PR China.
		2. If single/divorced/widow/widower: Any other proof of regular income.
10. For minors (under 18):
	1. Student card,
	2. Original letter of the school, mentioning:
		1. full address, telephone number of the school,
		2. permission for absence,
		3. name and function of the person giving the permission,
	3. Notary Certificate of family relation or proof of guardianship, legalised by the Ministry of Foreign Affairs of PR China,
	4. Minors travelling alone or with one parent: Notary Certificate of permission to travel from both parents or legal guardians (when minor is travelling alone) or the parent or legal guardian not travelling (if minor is travelling with one parent), legalised by the Ministry of Foreign Affairs of PR China, and when not in China, attested by the relevant authorities in the country of residence.
11. Following the submission of the applications by tour operator, digital scan of ten fingerprints shall be taken for each member of the group, except if the applicant is exempted from the fingerprinting requirement.