

MINISTRY OF INFRASTRUCTURE Slovenian Maritime Administration Maritime Inspection division Konališko nabrežie 9. SL-6000 KOPER

Kopališko nabrežje 9, SI-6000 KOPER SLOVENIA E-mail: psc.ursp@gov.si



## **ON-SHORE COMPLAINT FORM**

## Use this form if you need to make a complaint about the conditions on your vessel.

Seafarers are encouraged to use their ship's on-board procedures to resolve complaints. However, in the event it is unable to be resolved on-board, seafarers may make a report to the <a href="mailto:psc.ursp@gov.si">psc.ursp@gov.si</a> and we will investigate the complaint.

Every effort is made to ensure the details of the source of the report are not revealed during any enquiries.

*Mandatory field.
Ship details
Ship name *
IMO number *
Next port of call
Details of the person making the complaint
Name
Rank/position onboard
Contact details
Email address *
Phone number
Details of the complaint  Does the complaint relate to general working or living conditions on board a vessel or a single seafarer?  Single seafarer  General conditions onboard
Are you directly affected by the complaint?
Yes
° No
Have the onboard complaint procedures been used to try to resolve this complaint?  Yes
° No



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If the onboard complaint procedures	were not used, please explain why.
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<u> </u>	<u> </u>
Details of the complaint *	
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## Having difficulties?

If you have difficulty submitting this form online to  $\underline{psc.ursp@gov.si}$ , you can sent it also on  $\underline{ursp.box@gov.si}$ . This mail will be checked only during normal working hours (Monday to Thursday / 09:00-15:30 and Friday / 09:00-14:30).