



Technical Meeting on the Spent Fuel and Radioactive Waste Information System and the Spent Fuel and Radioactive Waste Inventory Tool

**IAEA Headquarters, Vienna, Austria
and virtual participation via Cisco Webex**

30 March – 2 Apr 2026

Ref. No.: EVT2503953

Information Sheet

Introduction

The IAEA database on radioactive waste and spent fuel called Spent Fuel and Radioactive Waste Information System (SRIS) contains information on spent fuel and radioactive waste management programmes, inventories, as well as the applicable laws and regulations, waste management policies, and plans and activities. Developed in close cooperation with the European Commission and the OECD/NEA, SRIS facilitates information sharing and simplifies national reporting in a single easy-to-use platform. To complement the usability of SRIS, the Spent Fuel and Radioactive Waste Inventory Tool (SWIFT) mirrors essential functionalities while accommodating the unique needs of Member States in national-level data collection. Its seamless connection to SRIS enables smooth data transfer between the two platforms.

SWIFT, designed to facilitate Member States in collecting and reporting data on national inventories, incorporates a module based on the Radioactive Waste Management Registry. This feature allows SWIFT to also serve as a tool for everyday inventory management in various facilities that includes the tracking and controlling of radioactive waste, including disused sealed radioactive sources. SWIFT enables the management and recording of reliable information on radioactive waste throughout its entire life cycle, from generation to disposal. Additionally, SWIFT acts as a managerial tool, providing an immediate overview of various waste management steps and needs. This comprehensive functionality supports

planning, resource optimization, effective dissemination of information, and timely decision-making and implementation.

The technical meeting on the Spent Fuel and Radioactive Waste Information Tool and the Spent Fuel and Radioactive Waste Information System aims to provide continuous technical support to users of SWIFT and SRIS, from installation, collection and processing of raw data, populating dataset, migration of dataset, to generating reports. The meeting will also serve as a platform to gather user feedback to enhance the overall users' experience. Additionally, participants will gain insights into the linkages between SWIFT, SRIS, and other IAEA databases, fostering a more integrated approach to radioactive waste and spent fuel management. Through interactive discussions and practical demonstrations, this workshop will strengthen Member States' capacity to manage their national inventories while aligning with international best practices.

Objectives

The purpose of the technical meeting is to enhance the use of the upgraded Spent Fuel and Radioactive Waste Information System (SRIS) and the Spent Fuel and Radioactive Waste Inventory Tool (SWIFT) among Member States and to foster exchange of experience from experienced users. Additionally, the meeting aims to demonstrate the functionalities, utility and benefits of the systems for data collection and reporting.

Target Audience

The technical meeting is for Member States that are planning to develop a national inventory system or progressing and improving the inventory system. The meeting is also targeted to Member States interested in exploring ways to improve reporting efficiency. Additionally, the meeting is for Country Coordinator nominated for SRIS, representatives from countries expressing interest in nominating Country Coordinators, and individuals actively engaged in SRIS and SWIFT.

Working Language(s)

English.

Expected Outputs

Conducted in-person for the first time in 5 years, the expected output of this meeting is to enhance the technical knowledge and capacity of Member States in utilizing SWIFT and SRIS effectively, while gathering valuable user feedback to improve system functionalities, streamline reporting processes, and strengthen the integration between national inventory systems and IAEA databases.

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (<https://intouchplus.iaea.org>) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by **13 February 2026** following the registration procedure in InTouch+:

1. Access the InTouch+ platform (<https://intouchplus.iaea.org>):
 - Persons with an existing NUCLEUS account can sign in to the platform with their username and password;
 - Persons without an existing NUCLEUS account can register [here](#).
2. Once signed in, prospective participants can use the InTouch+ platform to:
 - Complete or update their personal details under ‘Complete Profile’ and upload the relevant supporting documents;
 - Search for the relevant event under the ‘My Eligible Events’ tab;
 - Select the Member State or invited organization they want to represent from the drop-down menu entitled ‘Designating Authority’ (if an invited organization is not listed, please contact InTouchPlus.Contact-Point@iaea.org);
 - If applicable, indicate whether a paper is being submitted and complete the relevant information;
 - If applicable, indicate whether financial support is requested and complete the relevant information (this is not applicable to participants from invited organizations);
 - Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A) and/or the Grant Application Form (Form C);
 - Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated form(s), will be transmitted automatically to the required authority for approval. If approved, the application, together with the applicable form(s), will automatically be sent to the IAEA through the online platform.

NOTE: The application for financial support should be made, together with the submission of the application, by **13 February 2026**.

For additional information on how to apply for an event, please refer to the [InTouch+ Help](#) page. Any other issues or queries related to InTouch+ can be sent to InTouchPlus.Contact-Point@iaea.org.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency’s Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA’s scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are

consistent with the IAEA's mandate. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

Papers and Presentations

The IAEA encourages participants to give presentations on the work of their respective institutions that falls under the topics listed above.

Participants who wish to give presentations are requested to submit an abstract of their work. The abstract will be reviewed as part of the selection process for presentations. The abstract should be in A4 page format, should extend to no more than 2 pages (including figures and tables) and should not exceed 1000 words. It should be sent electronically to Norasalwa Zakaria, the Scientific Secretary of the event (see contact details below), not later than **13 February 2026**. Authors will be notified of the acceptance of their proposed presentations by **27 February 2026**.

Submission of a paper should be confirmed, together with the submission of the main application via the InTouch+ platform, by **13 February 2026**.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made, together with the submission of the application, by **13 February 2026**.

Venue

The event will be held at the Vienna International Centre (VIC), where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

www.iaea.org/events.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo

identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

IAEA Contacts

Scientific Secretary:

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

Event Web Page

Please visit the following IAEA web page regularly for new information regarding this event:

www.iaea.org/events/EVT2503953