



# Open-ended Meeting of Technical and Legal Experts on States' Implementation of the Guidance on the Import and Export of Radioactive Sources

IAEA Headquarters  
Vienna, Austria

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## Information Sheet

### Introduction

The *Code of Conduct on the Safety and Security of Radioactive Sources* (hereinafter referred to as the “Code”) was approved by the International Atomic Energy Agency Board of Governors in 2003 and endorsed by IAEA General Conference the same year in resolution GC(47)/RES/7.B. Since then, 149 States have made policy statements regarding their implementation of the Code in line with resolutions GC(47)/RES/7.B. The supplementary *Guidance on the Import and Export of Radioactive Sources* (hereinafter referred to as the “Import-Export Guidance”) was initially endorsed by the General Conference in resolution GC(48)/RES/10.D. It was revised and endorsed by the General Conference in resolution GC(55)/RES/9. To date, 133 States have notified the Director General of their intention to act, as appropriate, in a harmonized manner in accordance with the Import-Export Guidance. Moreover, 152 States have nominated a point of contact to facilitate the exchange of information on the import and export of radioactive sources. The *Guidance on the Management of the Disused Radioactive Sources* (hereinafter referred to as the “Disused Sources Guidance”) was endorsed by the General Conference in resolution GC(61)/RES/8. To date, 63 States have notified the Director General of their political support of the Disused Sources Guidance. In 2006, the IAEA Board of Governors endorsed a proposal for a process to share information on States' implementation of the Code and its associated Guidance, as set out in Annex 2 to IAEA document GOV/2006/40-GC(50)/3.<sup>1</sup> In its resolution GC(50)/RES/10, the General Conference also recognized the value of information exchange on national approaches to controlling radioactive sources and took note of the Board's endorsement of the proposal.

In resolution GC(65)/RES/8 on Nuclear and Radiation Safety, the General Conference requests the Secretariat to continue to foster information exchange on implementation of the Code of Conduct on the

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<sup>1</sup> Available online at: [http://www.iaea.org/About/Policy/GC/GC50/GC50Documents/English/gc50-3\\_en.pdf](http://www.iaea.org/About/Policy/GC/GC50/GC50Documents/English/gc50-3_en.pdf).

Safety and Security of Radioactive Sources and its Guidance on the Import and Export of Radioactive Sources and its Guidance on the Management of Disused Radioactive Sources. It is in the above-mentioned context that the Secretariat is organizing this Open-ended Meeting for Technical and Legal Experts on States' Implementation of the Guidance on the Import and Export of Radioactive Sources (hereinafter referred to as the "event").

## Objectives

The main objective of the event is to promote a wide exchange of information on national implementation of the import and export provisions of the Code and Import-Export Guidance.

Noting the legally non-binding nature of the Code and Import-Export Guidance, and the voluntary nature of the process, such an exchange of information will:

- a. Assist States in their national implementation of the Code and Import-Export Guidance, by enabling them to learn from the experiences of others and to evaluate their own progress in implementing the Code and Import-Export Guidance;
- b. Summarise the Code and Import-Export Guidance implementation practices taking into account that the Guidance on Import and Export of Radioactive Sources was initially approved by the IAEA Board of Governors 20 years ago in 2004 and was revised and endorsed in 2011;
- c. Increase the knowledge of States concerning the capability of other States to manage Category 1, 2, and 3 radioactive sources in a manner consistent with the provisions of the Code, and facilitate the application of the import and export provisions of the Code and of the Import-Export Guidance, as well as the disused sources provisions of the Code and of the Disused Sources Guidance;
- d. Enhance the IAEA Secretariat's awareness of the implementation of the Code and supplementary Guidance, which will assist the Secretariat in the planning of the IAEA's activities under its Regular Budget and technical cooperation programmes; and
- e. Invite and encourage more States to implement, and make a political commitment to, the Code and supplementary Guidance.

The event will be organized in line with the Process for the Sharing of Information as to States' Implementation of the Code of Conduct on the Safety and Security of Radioactive Sources and its associated Guidance on the Import and Export of Radioactive Sources (process) endorsed by the IAEA Board of Governors in 2006. Accordingly, discussions during the event and chair's report may identify areas where the process could be improved for future meetings.

Taking into account that the Guidance on Import and Export of Radioactive Sources was initially approved by the IAEA Board of Governors 20 years ago and was revised and endorsed in 2011, participants may wish to focus National Presentations and Country Group discussions on the following topics:

- Summary of the States' progress in the implementation of the Code import and export provisions (paragraphs 22 to 29) and implementation of the Import-Export Guidance from the date of political commitment;
- Specific areas where the Import-Export Guidance provisions could be enhanced based on States' implementation experience and/or evolving trends;
- Safety-security interface in training, authorization and inspection;
- Adaptation of regulatory framework for safety and security of radioactive sources based on emerging trends and/or technologies; and
- Notable radioactive source safety and security practices for implementation consideration by other States.

The main output of the event will be clear recommendations on further enhancements to assist in ensuring the safe and secure management of radioactive sources worldwide.

## Target Audience

The event is primarily intended for legal and technical experts from States involved in the safe and secure management of radioactive sources, and in the national implementation of the Code and the Import-Export Guidance. Participants should have experience in the import and export of radioactive sources, including the establishment, implementation, and supervision of provisions for the safety and security of radioactive sources. States are invited to designate one or more participants for this event.

Participants wishing to share their experiences relating to **implementation approaches** for the Code and the Import-Export Guidance, in a manner that fulfils or exceeds the current guidance contained in the Code and Guidance, are encouraged to provide:

- Papers on implementation approaches for the provisions of the Code and Guidance; and/or
- Presentations on implementation approaches for the provisions of the Code and Guidance.

Several implementation approaches concerning different topical areas from the Code and the Import-Export Guidance can be covered in one paper. Each implementation approach described in the paper should include a detailed description (under 500 words), lessons learned in the course of implementing provisions of the Code and Import-Export Guidance and, if applicable, evidence of the implementation approach used by the country. The processes and methodology applied should be worthy of the attention of other States in their efforts to implement the provisions of the Code and the Import-Export Guidance.

Files of the presentations and papers should be provided to the Secretariat by **Thursday, 28 March 2024** in order to facilitate their analysis and dissemination.

## Working Language(s)

The event will be held in English.

## Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State or invited organization, participants are requested to submit their application via the InTouch+ platform (<https://intouchplus.iaea.org>) to the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or organization for onward transmission to the IAEA by **29 February 2024**, following the registration procedure in InTouch+:

1. Access the InTouch+ platform (<https://intouchplus.iaea.org>):
  - Persons with an existing NUCLEUS account can sign in to the platform with their username and password;
  - Persons without an existing NUCLEUS account can register [here](#).
2. Once signed in, prospective participants can use the InTouch+ platform to:
  - Complete or update their personal details under ‘Complete Profile’ and upload the relevant supporting documents;
  - Search for the relevant event under the ‘My Eligible Events’ tab;
  - Select the Member State or invited organization they want to represent from the drop-down menu entitled ‘Designating Authority’ (if an invited organization is not listed, please contact [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org));

- If applicable, indicate whether financial support is requested and complete the relevant information (this is not applicable to participants from invited organizations);
- Based on the data input, the InTouch+ platform will automatically generate the Participation Form (Form A) and/or the Grant Application Form (Form C);
- Submit their application.

Once submitted through the InTouch+ platform, the application, together with the auto-generated form(s), will be transmitted automatically to the required authority for approval. If approved, the application, together with the applicable form(s), will automatically be sent to the IAEA through the online platform.

NOTE: The application for financial support should be made, together with the submission of the application, by **29 February 2024**.

For additional information on how to apply for an event, please refer to the [InTouch+ Help](#) page. Any other issues or queries related to InTouch+ can be sent to [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org).

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. The IAEA may also use the contact details of Applicants to inform them of the IAEA's scientific and technical publications, or the latest employment opportunities and current open vacancies at the IAEA. These secondary purposes are consistent with the IAEA's mandate. Further information can be found in the [Data Processing Notice](#) concerning the IAEA InTouch+ platform.

## Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made, together with the submission of the application, by **29 February 2024**.

## Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:  
<https://www.iaea.org/events>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

## Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

## Organization

### Scientific Secretary

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.