



IAEA

Atoms for Peace and Development

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国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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In reply please refer to: **EVT2104376**

Dial directly to extension: (+43 1) 2600-22041

The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **International Workshop on Termination of a Nuclear or Radiological Emergency** (hereinafter referred to as "event") to be held at the IAEA's Headquarters in Vienna, Austria, from **12 to 15 July 2022**.

The purpose of the event is to train the participants on the arrangements to be made for termination of a nuclear or radiological emergency and the subsequent transition from the emergency exposure situation to either an existing or planned exposure situation.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one participant to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

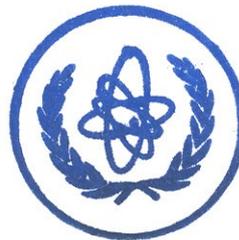
The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participants using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **27 May 2022** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Ms Katerina Kouts, Incident and Emergency Centre, Department of Nuclear Safety and Security (Email: K.Kouts@iaea.org), and to the Administrative Secretary, Ms Andrea Santoyo Galvan (Email: A.Santoyo-Galvan@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2022-05-12

Enclosures: Information Sheet
 Participation Form (Form A)
 Grant Application Form (Form C)



International Workshop on Termination of a Nuclear or Radiological Emergency

**IAEA Headquarters
Vienna, Austria**

12 - 15 July 2022

Ref. No.: EVT2104376

Information Sheet

Introduction

The Safety Requirements publication Preparedness and Response for a Nuclear or Radiological Emergency (IAEA Safety Standards Series No. GSR Part 7) requires governments to ensure that arrangements are made for the termination of a nuclear or radiological emergency, taking into account the need for a resumption of social and economic activity. Past experience has shown that most Member States pay particular attention to ensuring adequate preparedness to respond early and effectively to a nuclear or radiological emergency in order to protect human life, health, property and the environment. However, less attention has been devoted in the past, at the preparedness stage, to practical arrangements for dealing with the challenges associated with the termination of a nuclear or radiological emergency and the transition to the new normality, which may involve a long term recovery process. In order to provide guidance and recommendations to Member States for preparing such arrangements, the IAEA Safety Standards Series No. GSG-11, Arrangements for the Termination of a Nuclear or Radiological Emergency, was published in 2018 by 10 international organizations in joint sponsorship.

Target Audience

The main target audience is participants from organizations with responsibilities in preparing for, and responding to, a nuclear or radiological emergency at the national, regional, or local level, as well as at the facility level, with regard to the transition phase of a nuclear or radiological emergency. Participants from other organizations responsible for various aspects of the recovery efforts during the transition from the emergency exposure situation to either an existing exposure situation or to a planned exposure situation are also welcomed to attend the workshop. The actual work that prospective participants perform, as well as relevant background activities in their home countries, will be considered in the selection process. As the workshop will be conducted in English, participants should have sufficient proficiency to follow lectures and express themselves in that language without difficulty. The workshop is limited to 30 participants to allow for active discussions and effective group work. Priority will be given to the participants from those Member States that have never attended the workshop on the subject.

Working Language(s)

English

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **27 May 2022**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **27 May 2022**.

Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

<https://www.iaea.org/events>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

Organization

Scientific Secretary

Ms Katerina Kouts

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Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 22041

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Email: K.Kouts@iaea.org

Administrative Secretary

Ms Andrea Santoyo Galvan

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Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 22025

Fax: +43 1 26007

Email: A.Santoyo-Galvan@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.



Participation Form

International Workshop on Termination of a Nuclear or Radiological Emergency

IAEA Headquarters, Vienna, Austria

12 to 15 July 2022

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary, Ms Katerina Kouts, Incident and Emergency Centre, Department of Nuclear Safety and Security (Email: K.Kouts@iaea.org) and to the Administrative Secretary, Ms Andrea Santoyo Galvan, (Email: A.Santoyo-Galvan@iaea.org).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 27 May 2022

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable:		
Do you intend to submit a paper?	Yes	No
Would you prefer to present your paper as a poster?	Yes	No
Title:		

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

Grant Application Form

International Workshop on Termination of a Nuclear or Radiological Emergency

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Deadline for receipt by IAEA through official channels as per Conference Announcement: 27 May 2022

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yyyy/mm/dd):	Nationality:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years attended	
			from	to

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: _____ **Signature of applicant:** _____

Date: _____ **Name, signature and stamp of Ministry of Foreign Affairs,
Permanent Mission to the IAEA or National Atomic Energy
Authority**
