



IAEA

Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

Vienna International Centre, PO Box 100, 1400 Vienna, Austria

Phone: (+43 1) 2600 • Fax: (+43 1) 26007

Email: Official.Mail@iaea.org • Internet: <https://www.iaea.org>

In reply please refer to: **EVT2102818**

Dial directly to extension: (+43 1) 2600-22621

The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Technical Meeting to Revise IAEA Safety Report Series No. 50 "Decommissioning Strategies for Facilities using Radioactive Material"** (hereinafter referred to as "event") to be held at the IAEA's Headquarters in Vienna, Austria, from **15 to 19 August 2022**.

The purpose of this event is to discuss the draft of the revised IAEA Safety Report "Decommissioning Strategies for Facilities using Radioactive Material" (Safety Reports Series No. 50) and to collect feedback from the Member States for the finalization of the revision.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

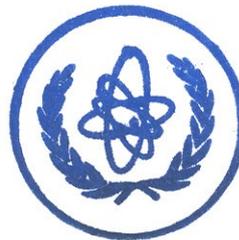
The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participants using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **27 June 2022** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Oleksii Tokarevskyi, Division of Radiation, Transport and Waste Safety, Department of Nuclear Safety and Security (Email: O.Tokarevskyi@iaea.org), and to the Administrative Secretary, Ms Sarah Pulimood (Email: S.Pulimood@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2022-06-09

Enclosures: Information Sheet
 Participation Form (Form A)
 Grant Application Form (Form C)



Technical Meeting to Revise IAEA Safety Report Series No. 50 “Decommissioning Strategies for Facilities using Radioactive Material”

**IAEA Headquarters
Vienna, Austria**

15 - 19 August 2022

Ref. No.: EVT2102818

Information Sheet

Introduction

The decommissioning strategy is the high-level plan to conduct appropriate sequence of actions safely in order to reach the selected end state so as to pose no unacceptable risk to the public, the workers or the environment. As stated in GSR Part 6, the licensee shall select a decommissioning strategy that will form the basis for the planning for decommissioning. Selection of the preferred decommissioning strategies shall be conducted in a systematic, consistent and auditable manner using best available scientific, engineering and economic knowledge and taking account of social and political factors, risk and uncertainty. IAEA Safety Reports Series No. 50 “Decommissioning Strategies for Facilities using Radioactive Material” was issued in 2007 and has become outdated, because all the requirements and guides, that were supported by this document, has been revised. In addition, the feedback from international meetings and discussions taking place in the WASSC committee and in several consultancy meetings indicated the need to revise the SRS No. 50 publication in order to provide updated information and practical guidance on decommissioning strategies and to make it consistent with the revised Safety Standards. In the process of revision, draft document is being developed by the expert team. Second draft of the revised document will be finalized after the third Consultancy Meeting to be held in April 2022

Objectives

The objective of the Technical Meeting is to present and discuss the experience from the Member States on selection of the decommissioning strategy (good practices, challenges, lessons learnt), as well as to discuss the draft revised document on selection of the decommissioning strategies. It is assumed to get valuable feedback from the different Member States – both those with profound experience decommissioning and those who are only starting to face the challenges regarding selection of the decommissioning strategy. The outcomes of this Technical Meeting will be used for finalization of the revised document on selection of the decommissioning strategies, as well as in other IAEA activities related to decommissioning

Target Audience

The candidates to be nominated should be professionals from national authorities, policy making organizations, regulatory bodies, decommissioning licensee organizations, technical support organizations and service providers that are or will be involved in the process of selection of the decommissioning strategy for various types of facilities.

Working Language(s)

English

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **27 June 2022**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **27 June 2022**.

Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

<https://www.iaea.org/events>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

Organization

Scientific Secretary

Mr Oleksii Tokarevskyi

Division of Radiation, Transport and Waste Safety
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 22621

Fax: +43 1 26007

Email: O.Tokarevskyi@iaea.org

Administrative Secretary

Ms Sarah Pulimood

Division of Radiation, Transport and Waste Safety
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 24800

Fax: +43 1 26007

Email: S.Pulimood@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.



Participation Form

Technical Meeting to Revise IAEA Safety Report Series No. 50 “Decommissioning Strategies for Facilities using Radioactive Material”

IAEA Headquarters, Vienna, Austria

15 to 19 August 2022

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary, Mr Oleksii Tokarevskiy, Division of Radiation, Transport and Waste Safety, Department of Nuclear Safety and Security (Email: O.Tokarevskiy@iaea.org) and to the Administrative Secretary, Ms Sarah Pulimood, (Email: S.Pulimood@iaea.org).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 27 June 2022

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable:		
Do you intend to submit a paper?	Yes	No
Would you prefer to present your paper as a poster?	Yes	No
Title:		

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

Grant Application Form

Technical Meeting to Revise IAEA Safety Report Series No. 50 “Decommissioning Strategies for Facilities using Radioactive Material”

IAEA Headquarters, Vienna, Austria

15 to 19 August 2022

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary, Mr Oleksii Tokarevskyi, Division of Radiation, Transport and Waste Safety, Department of Nuclear Safety and Security (Email: O.Tokarevskyi@iaea.org) and to the Administrative Secretary, Ms Sarah Pulimood, (Email: S.Pulimood@iaea.org).

Deadline for receipt by IAEA through official channels as per Conference Announcement; 27 June 2022.

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yyyy/mm/dd):	Nationality:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from to	

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years attended from to	

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: _____ **Signature of applicant:** _____

Date: _____ **Name, signature and stamp of Ministry of Foreign Affairs,
Permanent Mission to the IAEA or National Atomic Energy
Authority**
