



*Atoms for Peace and Development*

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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In reply please refer to: **EVT2104457**

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Annual Meeting of the Extrabudgetary Programme of the External Events Safety Section** (hereinafter referred to as "event") to be held at the IAEA's Headquarters in Vienna, Austria, from **4 to 7 October 2022**.

In addition, the event will allow for virtual participation via Cisco Webex.

The purpose of the event is to review the progress of the External Events Safety Section's extrabudgetary programme activities supporting the development and implementation of the relevant safety standards.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participants using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **29 July 2022** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Ayhan Altinyollar, Division of Nuclear Installation Safety, Department of Nuclear Safety and Security (Email: [A.Altinyollar@iaea.org](mailto:A.Altinyollar@iaea.org)), and to the Administrative Secretary, Ms Nadia Nammari (Email: [N.Nammari@iaea.org](mailto:N.Nammari@iaea.org)). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once the official designations have been received.

The IAEA takes no responsibility for, and the provider of the virtual meeting services has represented and warranted that the Services shall not contain, and that no end user shall receive from the software used to hold the virtual meeting, any virus, worm, trap door, back door, timer, clock, counter or other limiting routine, instruction or design, or other malicious, illicit or similar unrequested code, including surveillance software or routines which may, or is designed to, permit access by any person, or on its own, to erase, or otherwise harm or modify any data or any system, server, facility or other infrastructure of any end user (collectively, a “Disabling Code”).

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA’s Member States the assurances of its highest consideration.



2022-03-31

Enclosures:           Information Sheet  
                              Participation Form (Form A)  
                              Grant Application Form (Form C)



**IAEA**

International Atomic Energy Agency

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# **Annual Meeting of the Extrabudgetary Programme of the External Events Safety Section**

**IAEA Headquarters, Vienna, Austria**  
and virtual participation via Cisco Webex

**4–7 October 2022**

**Ref. No.: EVT2104457**

## **Information Sheet**

### **Introduction**

This meeting is the annual plenary meeting for 2022 of the Extrabudgetary Programme of the External Events Safety Section (EESS-EBP). It affords an opportunity for representatives of International Atomic Energy Agency (IAEA) Member States to learn about the projects carried out within the framework of EESS-EBP on evaluation of external hazards for nuclear installation and design and safety assessment of Nuclear installations against external hazards. The participants will be able to provide feedback on any enhancements that would be useful for the implementation of these activities. The meeting is intended for participants from all types of organizations that are involved in the safety of nuclear installations, i.e. governments, regulatory bodies, nuclear energy programme implementing organizations, utilities, industry, universities and research organizations. The IAEA is implementing the EESS-EBP to deal with the complexity and importance of site evaluation, as well as the protection of nuclear installations against external hazards. Under this framework, several Work Areas (WAs) were established to address outstanding and emerging issues using the best international practices and experiences. Based on the EESS-EBP work plan, the participating institutions are collaborating to further improve the technical basis for external hazard characterization and consideration of site and design safety. When technical outputs from the EESS-EBP become available, they will be used in the development and revision of IAEA safety standards and other supporting documents.

The current WAs being implemented under the framework of EESS-EBP Phase 2 are as follows:

WA 1: External hazards evaluation

WA 2: Design against external hazards

WA 3: Safety assessments against external hazards

WA 4: Seismic experience database

WA 5: Capacity building

## Objectives

The objectives of the meeting are to share information on the progress of existing activities; to share national experiences, good practices, and necessary support for Member States with regard to the protection of nuclear installations against external hazards; and to enhance cooperation among Member States to apply IAEA safety standards upon request.

## Target Audience

The target audience is limited to Member States with an established nuclear programme, and countries at an advanced stage of embarking on a nuclear power programme.

## Working Language(s)

English

## Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **29 July 2022**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.

## Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **29 July 2022**.

## Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:

<https://www.iaea.org/events>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

## Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

# IAEA Contacts

## Scientific Secretary

### Mr Ayhan Altinyollar

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AUSTRIA

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Email: [A.Altinyollar@iaea.org](mailto:A.Altinyollar@iaea.org)

## Administrative Secretary

### Ms Nadia Nammari

Division of Nuclear Installation Safety  
Department of Nuclear Safety and Security  
International Atomic Energy Agency  
Vienna International Centre  
PO Box 100  
1400 VIENNA  
AUSTRIA

Tel.: +43 1 2600 22518

Fax: +43 1 26007

Email: [N.Nammari@iaea.org](mailto:N.Nammari@iaea.org)

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

# Participation Form

## Annual Meeting of the Extrabudgetary Programme of the External Events Safety Section

**IAEA Headquarters, Vienna, Austria and virtual participation via Cisco Webex**

**4–7 October 2022**

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary [A.Altinyollar@iaea.org](mailto:A.Altinyollar@iaea.org) and to the Administrative Secretary [N.Nammari@iaea.org](mailto:N.Nammari@iaea.org).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

**Deadline for receipt by IAEA through official channels: 29 July 2022**

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
Virtual Attendance	Yes <input type="checkbox"/> No <input type="checkbox"/>	
If/as applicable:		
Do you intend to submit a paper?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Would you prefer to present your paper as a poster?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Title:		

Participants are hereby informed that the personal data they submit will be processed in line with the [Agency's Personal Data and Privacy Policy](#) and is collected solely for the purpose(s) of reviewing and assessing the application and to complete logistical arrangements where required. Further information can be found in the [Data Processing Notice](#) concerning IAEA InTouch+ platform.



# Grant Application Form

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**Deadline for receipt by IAEA through official channels: 29 July 2022**

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yyyy/mm/dd):	Nationality:	

### 1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from	to

### 2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked from	to

### 3. Description of work performed over the last three years:

### 4. Institute's/Member State's programme in field of event:

Date: \_\_\_\_\_ Signature of applicant: \_\_\_\_\_

Date: \_\_\_\_\_ Name, signature and stamp of Ministry of Foreign Affairs,  
Permanent Mission to the IAEA or National Atomic Energy  
Authority \_\_\_\_\_