



Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

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In reply please refer to: **EVT1905899**

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **International Training Course on Basic Aspects of the Design of Physical Protection Systems for Radioactive Material and Associated Facilities** (hereinafter referred to as "event"), which had to be postponed owing to the COVID-19 outbreak and will now be held in Obninsk and Saint Petersburg, Russian Federation, from **18 to 29 October 2021**.

The purpose of the event is to train the participants on the practical fundamentals of the design of physical protection systems for radioactive material and associated facilities.

The attached Information Sheet provides further details of the event.

The event will be held in English and Russian.

Member States are informed that designations already received for this event will remain valid. Should Member States not have submitted any designations or wish to change their designation, they are invited to designate one participant to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event. The application for financial support should be made at the time of designating the participants using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in IAEA events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **30 July 2021** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Muhammad Waseem, Division of Nuclear Security, Department of Nuclear Safety and Security (Email: M.Waseem@iaea.org), and to the Administrative Secretary, Ms Hiroko Dyck (Email: H.Dyck@iaea.org). The Scientific Secretary of the event will liaise with the participants directly

concerning further arrangements, including travel details, as appropriate, once the official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date. In accordance with the established rules, Governments are expected to bear the cost of attendance of any observers they may send to IAEA events. Compensation is not payable by the IAEA for any damage to or loss of observers' personal property or for illness, injury or death occurring while travelling to or in connection with their attendance at IAEA events.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2021-01-21

Enclosures: Information Sheet

Participation Form (Form A)

Grant Application Form (Form C)



IAEA

International Atomic Energy Agency

Atoms for Peace and Development

International Training Course on Basic Aspects of the Design of Physical Protection Systems for Radioactive Material and Associated Facilities

Hosted by the

Government of the Russian Federation

through the

Rosatom Technical Academy

Obninsk and Saint Petersburg, Russian Federation

18–29 October 2021

Ref. No.: EVT1905899

Information Sheet

Introduction

The IAEA in collaboration with Russian Federation will conduct an international training course on basic aspects of the design of physical protection systems for radioactive material and associated facilities. The first week will focus on practical, hands-on training at the Global Nuclear Safety Security Institute (NSSI) Laboratories in Obninsk. The second week will take place at the St. Petersburg branch of the Rosatom Technical Academy, where real time demonstrations of physical protection systems at actual facilities will be conducted to enhance participants' learning.

Objectives

The objective of the course is to train participants on basic aspects of physical protection system design, functioning and performance testing as well as to share international experiences and best practices.

Target Audience

Participants should be responsible for, or closely involved in their national programmes for regulating radioactive source security, or be users of radioactive sources. They should have a background and related experience in operational aspects relating to the use of all categories of sources, radioactive source regulation, security for radioactive materials or associated facilities and/or response forces.

Working Language(s)

English and Russian

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **30 July 2021**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Please note that the IAEA is in a transition phase to manage the entire registration process for all regular programme events electronically through the new InTouch+ (<https://intouchplus.iaea.org>) facility, which is the improved and expanded successor to the InTouch platform that has been used in recent years for the IAEA's technical cooperation events. Through InTouch+, prospective participants will be able to apply for events and submit all required documents online. National authorities will be able to use InTouch+ to review and approve these applications. Interested parties that would like to use this new facility should write to: InTouchPlus.Contact-Point@iaea.org.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **30 July 2021**.

Visas

Participants who require a visa to enter the Russian Federation should submit the necessary application as soon as possible to the nearest diplomatic or consular representative of the Russian Federation.

Organization

Scientific Secretary

Mr Muhammad Waseem

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AUSTRIA

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Co-Scientific Secretary

Ms Alessia Maria V. Rodríguez y Baena

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Administrative Secretary

Ms Hiroko Dyck

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1400 VIENNA
AUSTRIA

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Fax: +43 1 26007

Email: H.Dyck@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretaries and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

International Training Course on Basic Aspects of the Design of Physical Protection Systems for Radioactive Material and Associated Facilities

Obninsk and Saint Petersburg, Russian Federation

18–29 October 2021

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary M.Waseem@iaea.org and to the Administrative Secretary H.Dyck@iaea.org.

If applicable: Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 30 July 2021

Representing following Member-State/ non-Member State/entity or invited organization:		
Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Name of Institute/Affiliation:		
Address of Institute/Affiliation:		
Tel. (Fax) Office/Mobile:		
Email:		
Date of birth (YYYY-MM-DD):	Place of birth:	
Nationality:	Passport number:	
Date/Place of issue of passport:	Passport valid until:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked from to	

3. Description of work performed over the last three years:

4. Relevance of the event:

How do you envisage applying the knowledge and/or experience gained from the event to your current work role?

5. Language ability:

The designating authority confirms that the participant is proficient in the language in which the event is to be held.

Yes

6. Medical Status

Both the designating authority and the applicant acknowledge that the applicant shall be solely responsible for his or her fitness to travel, as well as for any medical requirements or precautions in connection with traveling to the event, including vaccinations or immunizations.

Yes

Date: **Signature of applicant:** _____

Date: **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority** _____

Grant Application Form

International Training Course on Basic Aspects of the Design of Physical Protection Systems for Radioactive Material and Associated Facilities

Obninsk and Saint Petersburg, Russian Federation

18–29 October 2021

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary M.Waseem@iaea.org and to the Administrative Secretary H.Dyck@iaea.org.

Deadline for receipt by IAEA through official channels: 30 July 2021

Family name: (e.g. Smith)	First name(s): (e.g. John)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yyyy/mm/dd):	Nationality:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from to	

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked from to	

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: _____ **Signature of applicant:** _____

Date: _____ **Name, signature and stamp of Ministry of Foreign Affairs,
Permanent Mission to the IAEA or National Atomic Energy
Authority**
