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International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

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In reply please refer to: EVT1907084

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Technical Meeting on Guidance on Preparing for and Conducting Regulatory Reviews and Assessments of Geological Disposal Programmes** (hereinafter referred to as "event") to be held virtually via Cisco WebEx from **9 to 13 November 2020**.

The purpose of the event is to assist regulatory bodies in the development of the draft guidance on preparing for and conducting regulatory reviews and assessments of geological disposal programmes.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **28 October 2020** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Armin Lagumdzija, Division of Radiation, Transport and Waste Safety, Department of Nuclear Safety and Security (Email: [A.Lagumdzija@iaea.org](mailto:A.Lagumdzija@iaea.org)) and to the Administrative Secretary, Ms Dunja Kostadinovic (Email: [D.Kostadinovic@iaea.org](mailto:D.Kostadinovic@iaea.org)). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, as appropriate, once the official designations have been received.

The IAEA takes no responsibility for, and the provider of the virtual meeting services has represented and warranted that the Services shall not contain, and that no end user shall receive from the software used to hold the virtual meeting, any virus, worm, trap door, back door, timer, clock, counter or other limiting routine, instruction or design, or other malicious, illicit or similar unrequested code, including surveillance software or routines which may, or is designed to, permit access by any person, or on its own, to erase, or otherwise harm or modify any data or any system, server, facility or other infrastructure of any end user (collectively, a "Disabling Code").

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2020-09-17

Enclosures: Information Sheet

Participation Form (Form A)

Form for Submission of a Paper (Form B)



# **Technical Meeting on Guidance on Preparing for and Conducting Regulatory Reviews and Assessments of Geological Disposal Programmes**

**Virtual Event**

**9 to 13 November 2020**

**Ref. No.: EVT1907084**

## **Information Sheet**

### **A. Introduction**

The on-going International Atomic Energy Agency (IAEA) project entitled ‘Regulatory Preparedness for Geological Disposal’ is focusing on the role of the regulatory body and how it needs to be properly prepared for the task of competently regulating the various activities included in a geological disposal programme for radioactive waste and spent fuel.

The project is providing a forum mainly for staff from nuclear or radiation protection regulatory bodies involved in preparing for, and undertaking regulatory reviews and assessments of, geological disposal programmes.

Drafting the guidance document on how a regulatory body needs to be properly prepared for regulating the various activities included in a geological disposal programme for radioactive waste and spent fuel is on-going taking into account the results of previous Technical Meetings held in November 2017 and April 2018.

### **B. Objectives**

The purpose of the event is to assist regulatory bodies in the development of the draft guidance on preparing for and conducting regulatory reviews and assessments of geological disposal programmes.

The meeting will contribute to the following specific objectives:

- Share information and learn from other geological disposal programmes.
- Discuss and develop an understanding of the evolution of the roles and oversight of the regulatory body through the development and implementation of geological disposal programmes.
- Discuss the competencies needed within the regulatory body in order to act as an independent and credible authority throughout all the stages of a geological disposal programme.
- Discuss how to address the early interaction between the regulatory body and the prospective licensee in preparation for the initial licensing stage (e.g. pre-licensing).
- Discuss the regulatory judgments and decisions in the presence of uncertainties, particularly in initial licensing decisions.

## C. Target Audience

The end-users for the project comprise regulatory bodies, government representatives, policymakers, and waste management organizations responsible for the development and implementation of geological disposal facilities. The IAEA would appreciate the designation of participants who are already involved in activities of the ‘Regulatory Preparedness for Geological Disposal’ project. Member States are strongly encouraged to identify suitable women participants.

## D. Working Language(s)

English

## E. Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **28 October 2020**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and technical matters.

## F. Papers and Presentations

The IAEA encourages participants to give presentations on the work of their respective institutions that falls under the topics listed above.

Participants who wish to give presentations are requested to submit an abstract of their work. The abstract will be reviewed as part of the selection process for presentations. The abstract should be in A4 page format, should extend to no more than 2 pages (including figures and tables) It should be sent electronically to Armin Lagumdzija, the Scientific Secretary of the event (see contact details below), not later than **Submission Deadline**.

In addition, participants have to submit the abstract together with the **Participation Form (Form A)** and the attached **Form for Submission of a Paper (Form B)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) or their organization for onward transmission to the IAEA not later than **Submission Deadline**

## **G. IAEA Contacts**

### **Scientific Secretary**

#### **Mr Armin Lagumdzija**

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### **Administrative Secretary**

#### **Ms Dunja Kostadinovic**

Division of Radiation, Transport and Waste Safety  
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International Atomic Energy Agency  
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Email: [D.Kostadinovic@iaea.org](mailto:D.Kostadinovic@iaea.org)

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary/Secretaries and correspondence on other matters related to the event to the Administrative Secretary.



# Participation Form

## Technical Meeting on Guidance on Preparing for and Conducting Regulatory Reviews and Assessments of Geological Disposal Programmes

**Virtual Event**

**9 to 13 November 2020**

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary, Mr Armin Lagumdžija, Division of Radiation, Transport and Waste Safety, Department of Nuclear Safety and Security (Email: [A.Lagumdžija@iaea.org](mailto:A.Lagumdžija@iaea.org)) and to the Administrative Secretary, Ms Dunja Kostadinovic, (Email: [D.Kostadinovic@iaea.org](mailto:D.Kostadinovic@iaea.org)).

**Deadline for receipt by IAEA through official channels: 28 October 2020**

Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable:		
Do you intend to submit a paper?	Yes	No
Would you prefer to present your paper as a poster?	Yes	No
Title:		





## Form for Submission of a Paper

### Technical Meeting on Guidance on Preparing for and Conducting Regulatory Reviews and Assessments of Geological Disposal Programmes

#### Virtual Event

**9 to 13 November 2020**

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**Deadline for receipt by IAEA through official channels: 28 October 2020**

Title of the paper:		
Family name(s) and first name(s) of all author(s) (same as in passport(s):	Scientific establishment(s) in which the work has been carried out	City/Country
1.		
2.		
3.		
Family name(s) and first name(s) of author presenting the paper (same as in passport):	Mr/Ms:	
Mailing address:		
Tel. (Fax):		
Email:		

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**Date:**

**Signature of main author:**