



Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية
国际原子能机构
International Atomic Energy Agency
Agence internationale de l'énergie atomique
Международное агентство по атомной энергии
Organismo Internacional de Energía Atómica

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In reply please refer to: **EVT1903490**
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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the Parties to the Convention on the Physical Protection of Nuclear Material (CPPNM) and to the Amendment to the CPPNM and has the honour to draw their attention to the **Technical Meeting of the Representatives of Parties to the Convention on the Physical Protection of Nuclear Material and its Amendment** (here in after referred as to “event”) to be held at the IAEA’s Headquarters in Vienna, Austria, from **3 to 4 December 2020**. Should it become necessary, due to restrictions in the host country on the holding of in-person meetings, alternative arrangements will be considered and communicated in due course.

The purpose of the event is for designated Points of Contact and other representatives to discuss matters within the scope of the CPPNM, and the Amendment thereto.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Parties to the CPPNM and its Amendment are invited to designate one or more participants for this event. Parties to the CPPNM and its Amendment are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Such assistance may be offered upon specific request to normally one participant per country provided that, in the IAEA’s view, the participant on whose behalf assistance is requested will make an important contribution to the event. The application for financial support should be made at the time of designating the participant using the attached Grant Application Form (Form C).

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in events. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **1 October 2020** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Ms Anh Thu Dang, Division of Nuclear Security, Department of Nuclear Safety and Security (Email: A.T.Dang@iaea.org), and to the Administrative Secretary, Ms Iris Barrientos (Email: I.M.Barrientos-Reyes@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, including travel details, as appropriate, once the official designations have been received.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the Parties to the CPPNM and to the Amendment to the CPPNM the assurances of its highest consideration.



2020-09-08

Enclosures: Information Sheet
Participation Form (Form A)
Grant Application Form (Form C)



IAEA

International Atomic Energy Agency
Atoms for Peace and Development

Technical Meeting of the Representatives of States Parties to the Convention on the Physical Protection of Nuclear Material (CPPNM) and the CPPNM Amendment

**IAEA Headquarters
Vienna, Austria**

3 to 4 December 2020

Ref. No.: EVT1903490

Information Sheet

Introduction

The Convention on the Physical Protection of Nuclear Material (CPPNM) was adopted in 1979 and entered into force in 1987. On 8 July 2005, States Parties to the Convention adopted, by consensus, an Amendment to the Convention in order to broaden its scope, which entered into force on 8 May 2016. The Convention and its Amendment are the only international legally binding undertakings in the area of physical protection of nuclear material.

Objectives

The objective of the meeting is to discuss matters within the scope of the CPPNM and the Amendment thereto.

Target Audience

Parties to the CPPNM and its Amendment are invited to designate one or more participants for this meeting. Participants should represent their country's Points of Contact, or be senior officials with responsibility for the implementation of the CPPNM and its Amendment.

Working Language

English

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **1 October 2020**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by the above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Please note that the IAEA is in a transition phase to manage the entire registration process for all regular programme events electronically through the new InTouch+ (<https://intouchplus.iaea.org>) facility, which is the improved and expanded successor to the InTouch platform that has been used in recent years for the IAEA's technical cooperation events. Through InTouch+, prospective participants will be able to apply for events and submit all required documents online. National authorities will be able to use InTouch+ to review and approve these applications. Interested parties that would like to use this new facility should write to: InTouchPlus.Contact-Point@iaea.org.

Expenditures and Grants

No registration fee is charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the event. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Upon specific request, such assistance may be offered to normally one participant per country, provided that, in the IAEA's view, the participant will make an important contribution to the event.

The application for financial support should be made using the **Grant Application Form (Form C)** which has to be stamped, signed and submitted by the competent national authority to the IAEA together with the **Participation Form (Form A)** by **1 October 2020**.

Venue

The event will be held at the Vienna International Centre (VIC) where the IAEA's Headquarters are located. Participants must make their own travel and accommodation arrangements.

General information on the VIC and other practical details, such as a list of hotels offering a reduced rate for IAEA participants, are listed on the following IAEA web page:
<http://www-pub.iaea.org/iaeaevents/GeneralInfo/Guide/VIC>.

Participants are advised to arrive at Checkpoint 1/Gate 1 of the VIC one hour before the start of the event on the first day in order to allow for timely registration. Participants will need to present an official photo identification document in order to be admitted to the VIC premises.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

Organization

Scientific Secretary

Ms Anh Thu Dang

Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 22639

Fax: +43 1 26007

Email: A.T.Dang@iaea.org

Administrative Secretary

Ms Iris Barrientos Reyes

Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 21072

Fax: +43 1 26007

Email: I.M.Barrientos-Reyes@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

Technical Meeting of the Representatives of States Parties to the Convention on the Physical Protection of Nuclear Material (CPPNM) and the CPPNM Amendment

IAEA Headquarters, Vienna, Austria

3–4 December 2020

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary A.T.Dang@iaea.org and to the Administrative Secretary I.M.Barrientos-Reyes@iaea.org.

Deadline for receipt by IAEA through official channels: 1 October 2020

| | | |
|---|--------------------------------------|--------|
| Representing following Member-State/ non-Member State/entity or invited organization: | | |
| Family name(s): (same as in passport) | First name(s): (same as in passport) | Mr/Ms: |
| Name of Institute/Affiliation: | | |
| Address of Institute/Affiliation: | | |
| Tel. (Fax) Office/Mobile: | | |
| Email: | | |
| Date of birth (YYYY-MM-DD): | Place of birth: | |
| Nationality: | Passport number: | |
| Date/Place of issue of passport: | Passport valid until: | |

1. Education (post-secondary):

| Name and place of institution | Field of study | Diploma or Degree | Years attended | |
|-------------------------------|----------------|-------------------|----------------|----|
| | | | from | to |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

2. Recent employment record (starting with your present post):

| Name and place of employer/ organization | Title of your position | Type of work | Years worked | |
|---|---------------------------|--------------|--------------|----|
| | | | from | to |
| | | | | |
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3. Description of work performed over the last three years:

4. Relevance of the event:

How do you envisage applying the knowledge and/or experience gained from the event to your current work role?

5. Language ability:

The designating authority confirms that the participant is proficient in the language in which the event is to be held.

Yes

6. Medical Status

Both the designating authority and the applicant acknowledge that the applicant shall be solely responsible for his or her fitness to travel, as well as for any medical requirements or precautions in connection with traveling to the event, including vaccinations or immunizations.

Yes

Date: _____ **Signature of applicant:** _____

Date: _____ **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority**

Grant Application Form

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Deadline for receipt by IAEA through official channels: 1 October 2020

| | | |
|---------------------------------------|--------------------------------------|--------|
| Family name(s): (same as in passport) | First name(s): (same as in passport) | Mr/Ms: |
| Mailing address: | Tel.: | |
| | Fax: | |
| | Email: | |
| Date of birth (yyyy/mm/dd): | Nationality: | |

1. Education (post-secondary):

| Name and place of institution | Field of study | Diploma or Degree | Years attended | |
|-------------------------------|----------------|-------------------|----------------|----|
| | | | from | to |
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| | | | | |
| | | | | |
| | | | | |

2. Recent employment record (starting with your present post):

| Name and place of employer/ organization | Title of your position | Type of work | Years worked | |
|---|---------------------------|--------------|--------------|----|
| | | | from | to |
| | | | | |
| | | | | |
| | | | | |

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of event:

Date: _____ Signature of applicant: _____

Date: _____ Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority
