



Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

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In reply please refer to: **EVT1905026**

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Technical Meeting on Self-Assessment of Nuclear Security of Materials and Facilities under Regulatory Control** (hereinafter referred to as "event"), which owing to the COVID-19 outbreak will now be held virtually via Cisco WebEx **from 27 to 30 October 2020**.

The purpose of the event is to review the draft technical document on self-assessment of nuclear security of materials and facilities under regulatory control.

The attached Information Sheet provides further details of the event.

The event will be held in English.

Member States are informed that designations already received for this event will remain valid. Should Member States not have submitted any designations or wish to change their designation, they are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **13 October 2020** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Kristof Horvath, Division of Nuclear Security, Department of Nuclear Safety and Nuclear Security (Email: K.Horvath@iaea.org), and to the Administrative Secretary, Ms Eva Rados (Email: E.Rados@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, as appropriate, once the official designations have been received.

The IAEA takes no responsibility for, and the provider of the virtual meeting services has represented and warranted that the Services shall not contain, and that no end user shall receive from the software used to hold the virtual meeting, any virus, worm, trap door, back door, timer, clock, counter or other limiting routine, instruction or design, or other malicious, illicit or similar unrequested code, including surveillance software or routines which may, or is designed to, permit access by any person, or on its own, to erase, or otherwise harm or modify any data or any system, server, facility or other infrastructure of any end user (collectively, a “Disabling Code”).

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA’s Member States the assurances of its highest consideration.



2020-09-29

Enclosures: Information Sheet

Participation Form (Form A)



IAEA

International Atomic Energy Agency

Atoms for Peace and Development

Technical Meeting on Self-Assessment of Nuclear Security of Materials and Facilities under Regulatory Control

via Cisco WebEx

27–30 October 2020

Ref. No.: EVT1905026

Information Sheet

Introduction

In the international seminars conducted in 2013 in France and in 2016 in the United Kingdom, the Member States indicated their need for a detailed technical document on routine and regular self-evaluation of nuclear security legal and regulatory systems, as well as facility and activity level security systems and measures, in terms of compatibility with IAEA Nuclear Security Series (NSS) guidance, in order to provide assistance in identification of those areas where further improvement might be needed. The 1st Consultancy Meeting on Self-Assessment of Nuclear Security of Materials and Facilities under Regulatory Control was held from 27–31 August 2018, with the goals of an initial discussion of the scope, objectives, and methodology of nuclear security self-assessments, and the preparation of the first draft of a document preparation profile (DPP) for the Technical Guidance Document on Self-Assessment of Nuclear Security of Materials and Facilities under Regulatory Control.

Objectives

The objective of the meeting is to review the draft technical document on self-assessment of nuclear security of materials and facilities under regulatory control.

Target Audience

The meeting targets experts with a profound understanding of nuclear security of nuclear and other radioactive material, associated facilities and activities, and experience in security assessments, reviews and inspections, knowledge of the IAEA Nuclear Security Series publications, and experience in nuclear security peer reviews and self-assessments.

Working Language(s)

English

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State that has been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **13 October 2020**.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative matters.

Organization

Scientific Secretary

Mr Kristof Horvath

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Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
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1400 VIENNA
AUSTRIA

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Administrative Secretary

Ms Eva Rados

Division of Nuclear Security
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
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Email: E.Rados@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

Technical Meeting on Self-Assessment of Nuclear Security of Materials and Facilities under Regulatory Control

via Cisco WebEx

27–30 October 2020

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary K.Horvath@iaea.org and to the Administrative Secretary E.Rados@iaea.org.

Deadline for receipt by IAEA through official channels: 13 October 2020

Representing following Member-State:		
Family name(s): (same as in passport)	First name(s): (same as in passport)	Mr/Ms:
Institute Name:		
Institute Address:		
Tel. (Fax) Office/Mobile:		
Email:		
Date of birth (YYYY-MM-DD):	Place of birth:	
Nationality:	Passport number:	
Date/Place of issue:	Valid until:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked from to	

3. Description of work performed over the last three years:

4. Relevance of the meeting:

How do you envisage applying the knowledge and/or experience gained from the meeting to your current work role?

5. Language ability:

The designating authority confirms that the participant is proficient in the language in which the meeting is to be held.

Yes

6. Medical Status

Both the designating authority and the applicant acknowledge that the applicant shall be solely responsible for his or her fitness to travel, as well as for any medical requirements or precautions in connection with traveling to the meeting, including vaccinations or immunizations.

Yes

Date: **Signature of applicant:** _____

Date: **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority** _____