



Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية

国际原子能机构

International Atomic Energy Agency

Agence internationale de l'énergie atomique

Международное агентство по атомной энергии

Organismo Internacional de Energía Atómica

Vienna International Centre, PO Box 100, 1400 Vienna, Austria

Phone: (+43 1) 2600 • Fax: (+43 1) 26007

Email: Official.Mail@iaea.org • Internet: <https://www.iaea.org>

In reply please refer to: EVT1904707, EVT2005437

Dial directly to extension: (+43 1) 2600-24262

The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **Training Course on Effective Operating Experience and Continuous Performance Improvement Programmes at Nuclear Power Plants** (hereinafter referred to as "event"), which had to be postponed owing to the COVID-19 pandemic and will now be held virtually via Cisco WebEx in two parts from **2 to 4 February 2021** and **9 to 11 February 2021**.

The purpose of the event is to train participants to enhance operational safety in their States through the operating experience feedback programme; task observation and coaching; performance indicators, self-assessment and benchmarking.

The attached Information Sheet provides further details of the event.

The event will be held in English.

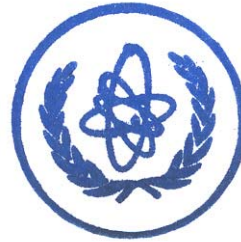
Member States are informed that designations already received for this event will remain valid. Should Member States not have submitted any designations or wish to change their designation, they are invited to designate one or more participants to represent the Government at this event. Member States are strongly encouraged to identify suitable women participants.

Designations should be submitted to the IAEA through the competent national authority (Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) not later than **1 December 2020** using the attached Participation Form (Form A). Completed and authorized Participation Forms should be sent either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Copies should be sent by email to the Scientific Secretary of the event, Mr Dian Zahradka, Division of Nuclear Installation Safety, Department of Nuclear Safety and Security (Email: D.Zahradka@iaea.org), and to the Administrative Secretary, Ms Velina Bojkova (Email: V.Bojkova@iaea.org). The Scientific Secretary of the event will liaise with the participants directly concerning further arrangements, as appropriate, once the official designations have been received.

Should Governments wish, in addition, to appoint one or more observers to assist and advise the designated participants, they are kindly requested to inform the IAEA of the names and contact details of any such observers by the above date.

The IAEA takes no responsibility for, and the provider of the virtual meeting services has represented and warranted that the Services shall not contain, and that no end user shall receive from the software used to hold the virtual meeting, any virus, worm, trap door, back door, timer, clock, counter or other limiting routine, instruction or design, or other malicious, illicit or similar unrequested code, including surveillance software or routines which may, or is designed to, permit access by any person, or on its own, to erase, or otherwise harm or modify any data or any system, server, facility or other infrastructure of any end user (collectively, a "Disabling Code").

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to renew to the IAEA's Member States the assurances of its highest consideration.



2020-11-03

Enclosures: Information Sheet

Participation Form (Form A)



Training Course on Effective Operating Experience and Continuous Performance Improvement Programmes at Nuclear Power Plants

will be held virtually via Cisco WebEx

in two parts from 2 to 4 February 2021 and 9 to 11 February 2021

Ref. No.: EVT1904707, EVT2005437

Information Sheet

Introduction

The International Atomic Energy Agency (IAEA) is continuing its efforts to disseminate knowledge on how operational safety performance at nuclear installations can be continuously improved. This course will deal with methods and techniques for the continuous improvement of operational safety performance developed by both the IAEA and experts from Member States. A specific focus will be given to the following core elements: corrective action programme; use of operating experience; human performance observation and coaching; lagging and leading performance indicators; self-assessment and benchmarking.

The importance of the continuous improvement of operational safety performance has been recognized since the Three Mile Island accident, and has been reflected in Safety Standards (IAEA Specific Safety Requirements No. SSR-2/2 (Rev. 1), Vienna, 2016).

Understanding and use of the concept supports building the capacity to prevent events with adverse consequences on safety. The workshop will also discuss some of the warning signs (e.g. complacency and organizational drift) which can often be the precursors of declining performance and subsequent safety issues.

Attention will be given also to relevant issues identified by Operational Safety Assessment Review Team missions and lessons learned from events occurring at nuclear power plants which were reported through the International Reporting System for Operating Experience jointly operated by the IAEA and the Nuclear Energy Agency. Through a series of exercises led by a diverse group of expert facilitators, the course will focus on how continuous improvement of operational safety is achieved in practice. Participants will be supported in finding practical solutions on how to implement this approach in their own organizations. The course is designed to be highly interactive and experience-based.

Target Audience

The course is intended for mid-level managers and board members of regulatory bodies, their technical support organizations, and other relevant organizations that are responsible for nuclear installations at any stage of development.

Working Language(s)

English

Participation and Registration

All persons wishing to participate in the event have to be designated by an IAEA Member State or should be members of organizations that have been invited to attend.

In order to be designated by an IAEA Member State, participants are requested to send the **Participation Form (Form A)** to their competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority) for onward transmission to the IAEA by **1 December 2020**. Participants who are members of an organization invited to attend are requested to send the **Participation Form (Form A)** through their organization to the IAEA by above deadline.

Selected participants will be informed in due course on the procedures to be followed with regard to administrative and financial matters.

Please note that the IAEA is in a transition phase to manage the entire registration process for all regular programme events electronically through the new InTouch+ (<https://intouchplus.iaea.org>) facility, which is the improved and expanded successor to the InTouch platform that has been used in recent years for the IAEA's technical cooperation events. Through InTouch+, prospective participants will be able to apply for events and submit all required documents online. National authorities will be able to use InTouch+ to review and approve these applications. Interested parties that would like to use this new facility should write to: InTouchPlus.Contact-Point@iaea.org.

Expenditures and Grants

No registration fee is charged to participants.

Venue

The training course will be held virtually via Cisco WebEx.

Visas

Participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria at least four weeks before they travel to Austria. Since Austria is a Schengen State, persons requiring a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

Organization

Scientific Secretary

Mr Dian Zahradka

Division of Nuclear Installation Safety
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 24262

Fax: +43 1 26007

Email: D.Zahradka@iaea.org

Administrative Secretary

Ms Velina Bojkova

Division of Nuclear Installation Safety
Department of Nuclear Safety and Security
International Atomic Energy Agency
Vienna International Centre
PO Box 100
1400 VIENNA
AUSTRIA

Tel.: +43 1 2600 26081

Fax: +43 1 26007

Email: V.Bojkova@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the event to the Administrative Secretary.

Participation Form

Training Course on Effective Operating Experience and Continuous Performance Improvement Programmes at Nuclear Power Plants

Virtual Event

2 to 4 February 2021 and 9 to 11 February 2021

To be completed by the participant and sent to the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA) either by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed). Please also send a copy by email to the Scientific Secretary D.Zahradka@iaea.org and to the Administrative Secretary V.Bojkova@iaea.org.

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 1 December 2020

Family name: (e.g. Smith)	First name(s): (e.g. John)	Mr/Ms
Institution:		
Full address:		
Tel. (Fax):		
Email:		
Nationality:	Representing following Member State/non-Member State/entity or invited organization:	
If/as applicable:		
Do you intend to submit a paper?	Yes	No
Would you prefer to present your paper as a poster?	Yes	No
Title:		