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| **Post identification:**  (DG-DIR-UNIT) | **TAXUD-A-1** |
| **Head of Unit:**  **Email address:**  **Telephone:**  **Number of available posts:**  **Suggested taking up duty:**  **Suggested initial duration:**  **Place of secondment:** | **Ilze Kuniga**  [**Ilze.kuniga@ec.europa.eu**](mailto:Ilze.kuniga@ec.europa.eu)  **+32 2 29 80567**  **1**  **1st quarter 2020 [[1]](#footnote-1)**  **2 years1**  **X Brussels □ Luxembourg □ Other: …………………...** |
| **X With allowances □ Cost-free** |
| **This vacancy notice is also open to**  **□    the following EFTA countries :  □ Iceland □ Liechtenstein □ Norway □ Switzerland  □ EFTA-EEA In-Kind agreement  (Iceland, Liechtenstein, Norway) □    the following third countries: □    the following intergovernmental organisations:** |

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| **1** | **Nature of the tasks:** |
|  | DG TAXUD has set a goal to become a more data driven organisation and is currently setting up a data analytics environment for more efficient and effective tax and customs policies.  Data evidence based Customs Union Performance tool is an essential part of the EU Customs Union Governance. This tool has major development ambition Action Plan set up by the heads of the customs administrations in Member States following the adoption of the Vienna Declaration and its supporting Council Conclusions.  Against this context DG TAXUD is looking for a national expert who will be working with customs relevant data (collection, preparation for analysis, analysis), development of composite indicators (KPIs) and advanced analytical methods for the assessment and evaluation of the results of the Customs Union as well as using various IT applications and data bases for that purpose.  In this work it will be necessary to work closely[[2]](#footnote-2) with the data experts and business analysts in-house and in the Joint Research Centre, liaise within policy officers in-house and with other Commission services, authorities present at the EU external border, Member States and trade representatives on technical aspects as well as on the results of the analysis.  Moreover, the job offers a an opportunity to contribute to the strategic and policy development discussions, providing input to the High Level meetings such as the Customs Policy Group, HL meeting of the Directors Generals of Customs in the Council and similar events. |

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| **2** | **Main qualifications:** |
|  | **a) Eligibility criteria** |
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|  | The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.  • Professional experience : at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;  • Seniority : at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;  • Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties. |
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|  | b) **Selection criteria** |
|  | Diploma:  university degree or  professional training or professional experience of an equivalent level in the field(s) of: economics/statistics/mathematics |
|  | Professional experience:  At least 3 years job-related experience – economic or business analysis, statistics, mathematics; in addition to that customs field would be an asset.  Competences and skills:   1. excellent practical skills of advanced data analytics (business and economic analysis), various methods and tools used thereof; 2. strong analytical mind, experience in gaps, impacts, causal, contextual, projective and similar analysis; 3. good presentations skills (oral/writing); 4. ability to work in a team (internally and with external stakeholders). 5. solid understanding of the economic development context in world trade. |
|  | Language(s) necessary for the performance of duties:  Excellent knowledge of English (oral and written) is required to be able to work and draft required deliverables. Working knowledge of French and or German would be very useful. Knowledge of other relevant languages would be an asset. |
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| **3** | **Submission of applications and selection procedure** |
|  | Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward it to the competent services of the Commission within the deadline fixed by the latter.The CV must mention the date of birth and the nationality of the candidate. **Not respecting this procedure or deadlines will automatically invalidate the application.**  Candidates are asked not to add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.  Candidates will be informed of the follow-up of their application by the unit concerned. |
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| **4** | **Conditions of the secondment** |
|  | The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <http://ec.europa.eu/civil_service/job/sne/index_en.htm>.  The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security system.  Unless for cost-free SNE, allowances may be granted by the Commission to SNE fulfilling the conditions provided for in Art. 17 of the SNE decision.  During the secondment, SNE are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.  If any document is inexact, incomplete or missing, the application may be cancelled.  Staff posted in a **European Union Delegation** are required to have a security clearance (up to SECRET UE/EU SECRET level according to Commission Decision (EU, Euratom) 2015/444 of 13 March 2015, OJ L 72, 17.03.2015, p. 53).  The selected candidate has the obligation to launch the vetting procedure before getting the secondment confirmation. |
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| **5** | **Processing of personal data** |
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|  | The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.DDG.B4. The data processing is subject to the SNE Decision as well as the Regulation (EU) 2018/1725.  Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).  You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.  You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given below.  **Contact information**   * **The Data Controller**   If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, HR.DDG.B.4, [HR-MAIL-B4@ec.europa.eu](mailto:HR-MAIL-B4@ec.europa.eu).   * **The Data Protection Officer (DPO) of the Commission**   You may contact the Data Protection Officer ([DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.   * **The European Data Protection Supervisor (EDPS)**   You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.  To the attention of candidates from third countries: your personal data can be used for necessary checks. |
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1. These mentions are given on an indicative basis only (Art.4 of the SNE Decision). [↑](#footnote-ref-1)
2. According to Art. 6 of the SNE Decision [↑](#footnote-ref-2)