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| Logo of the European Commission, 12 yellow stars on a blue background arranged in a circle and framed by two light grey graphic elements representing the Berlaymont building, which is the headquarter of the European Commission. | EUROPEAN COMMISSION |

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | DG DIGIT, DIGIT B – Digital Enablers & Innovation, Unit B2 Interoperability and Digital Government |
| Post number in sysper: | 143968 |
| Contact person:Provisional starting date:Initial duration:Place of secondment: | Leontina SANDU 1rd quarter 20252 years[x]  Brussels [ ]  Luxemburg [ ]  Other: Click or tap here to enter text. |
| Type of secondment | With allowances |
| This vacancy notice is open to:as well as[ ]  The following EFTA countries: [ ]  Iceland [ ]  Liechtenstein [ ]  Norway [ ]  Switzerland[ ]  The following third countries: …. [ ]  The following intergovernmental organisations: …   |
| Deadline for applications | Latest application date: Click or tap to enter a date. |

**Entity Presentation (We are)**

Unit DIGIT.B2 “Interoperability and Digital Government” designs and implements the policy in the area of digital government/public sector interoperability. Interoperability – the capability of systems and organisations to cooperate across functional, sectoral and physical borders – is key for successful digital transformation.

Our regulation, the Interoperable Europe Act, aims to strengthen public sector interoperability and will serve as our main policy framework for the years to come. We interact and support Member States (country CIOs and central digital transformation offices), partners at regional and local levels, with international organisations and third countries (UN, OECD, World Bank, Western Balkans) and with private sector players (GovTech SMEs and startups, open-source communities, academia).

The policy work is supported and implemented by a set of actions under the umbrella of ‘Interoperable Europe Support’ action, funded by the DIGITAL Europe Programme.

**Job Presentation (We propose)**

Working in close cooperation with other Commission services and national as well as EU administrations, the seconded national expert (SNE) will assist the unit in the implementation of the Interoperable Europe Act both in Member States as well as in the European Commission.

Work areas will include:

¨ Implementation of the Interoperable Europe Act and Digital-Ready Policymaking (DRPM) framework at the European Commission, ensuring that a digital-ready policymaking approach is embedded into EU policy formulation and digital checks are effectively applied;

¨ Implementation of the Digital Europe work programme - Interoperable Europe chapter, taking into account the objectives of the programme and the requirements of Member State administrations and EU institutions. This includes definition of project strategies, objectives, schedules and deliverables;

¨ Participation in the reflection for the future of Digital Europe work programme - Interoperable Europe in the context of the design of the Multi-Annual Financial Framework;

¨ Coordination between Interoperable Europe actions and relevant actions in Member States and/or in the European Institutions;

¨ Organisation of working group meetings/technical workshops and other communication activities in the area under his/her responsibility; support and participation in the Interoperable Europe Act governance (board, working groups, committees);

¨ Assistance to cross-border digital government projects (including Technical Support Instrument projects), ensuring effective use of the Interoperability Assessments foreseen by the Interoperable Europe Act, interoperability as well as Interoperable Europe Solutions.

¨ Under the responsibility of a permanent staff member, participation in the preparation and organisation of public procurement procedures and grant management;

The main focus area of the expert will be digital ready policy making and interoperability policy implemented and will take into account the expertise of the expert and the distribution of skills within the Interoperability and Digital Government unit.

**Jobholder Profile (We look for)**

We are looking for a dynamic and experienced collaborator with the following qualifications:

• A good understanding of, and experience in digital policy design and implementation, in particular making legislation digital ready/digitally compatible;

• A good understanding of, and experience in the use of technology and data interoperability for the development and deployment of digital public services;

• Knowledge and experience dealing with the establishment of cross-border and/or cross-sector digital public services;

• Experience in managing digital transformation projects in the public sector; contract and grant management experience are a plus.

Furthermore, the SNE should be able to work both independently and as part of a multi-disciplinary team. He/she should be open-minded and sensitive to the needs of stakeholders in the various areas covered by Interoperable Europe Act.

Language(s) necessary for the performance of duties

Proficiency in English is required. Knowledge of additional EU languages would be considered an advantage.

Strong interpersonal skills to proactively engage with key interlocutors within DG DIGIT as well as in other services and with external stakeholders.

The successful candidate will be a good team player, proactive, with a strong sense of initiative, who enjoys working with autonomy. The position will also require the flexibility and resilience to work well under time pressure.

**Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

* Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
* Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
* Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
* Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

**Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision (EU, Euratom) 2015/444 of 13 March 2015](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32015D0444). It is up to you to launch the vetting procedure before getting the secondment confirmation.

**Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** ([[Create your Europass CV | Europass](https://europa.eu/europass/en/create-europass-cv)](http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)). It must mention your nationality.

Please do not add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

**Processing of personal data**

The Commission will ensure that candidates’ personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ([[1]](#footnote-1)). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

1. () Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39 [↑](#footnote-ref-1)