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| Logo of the European Commission, 12 yellow stars on a blue background arranged in a circle and framed by two light grey graphic elements representing the Berlaymont building, which is the headquarter of the European Commission. | EUROPEAN COMMISSION |

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | DG Trade – E – E2 |
| Post number in sysper: | 431264 |
| Contact person:  Provisional starting date:  Initial duration:  Place of secondment: | Nele Eichhorn/Lina Izokaityte  3 quarter 2024  2 years  Brussels  Luxemburg  Other: Click or tap here to enter text. |
| Type of secondment |  |
| This vacancy notice is open to:    as well as  The following EFTA countries:  Iceland  Liechtenstein  Norway  Switzerland  The following third countries: ….  The following intergovernmental organisations: … | |
| Deadline for applications |  |

**Entity Presentation (We are)**

The Unit designs and coordinates the European Union's trade policy with regard to the Southern Neighbourhood in North Africa and the Middle East, Türkiye, Russia, Belarus, Central Asia, the Gulf Cooperation Council, Iran, Iraq and Yemen. The Unit is the focal point for all trade-related contacts with these countries and their regional groupings (the Union for the Mediterranean, the Eurasian Economic Union) and it also contributes to the implementation of the EU‘s Africa Strategy. It is in charge of trade negotiations as well as the management and co-ordination of all bilateral trade issues. The Unit monitors trade and investment policy developments and seeks to resolve market difficulties encountered by EU companies in the region and ensures compliance with trade and investment bilateral and multilateral/WTO rules. It has an active role in coordinating trade sanctions and contributing to their implementation, including anti-circumvention efforts. It ensures close cooperation and coordination with the EU Delegations and offices in the Southern Neighbourhood in North Africa and the Middle East, Türkiye, Russia, Belarus, Central Asia, the Gulf Cooperation Council, Iran, Iraq and Yemen.

**Job Presentation (We propose)**

We propose a highly interesting and rewarding position that allows gaining a unique insight into EU trade policy and other associated policies through working in DG TRADE.

As a policy coordinator you would be desk officer for a country/ies in the Southern Neighbourhood and coordinate the trade dimension of key policies of relevance for the region.

The job requires regular contacts and coordination with other DG Trade units, other Commission services, the EEAS, Member States and the Council, the European Parliament, business organisations and civil society as well as with the respective third countries.

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**Jobholder Profile (We look for)**

* We are looking for a committed and highly motivated colleague with professional track-record in trade policy.
* The successful candidate should have strong sense of initiative, be a team player with excellent coordination skills.
* He/she must have very good drafting and communication, including public speaking skills, both in French and in English.
* He/she should have strong diplomatic skills, awareness of the consultation and decision-making procedures of the EU as well as in external representation.
* He/she will be resilient colleague with a can-do attitude, flexibility and readiness to work in a dynamic and dedicated team.
* Good knowledge of handling trade relations with third countries and prior experience in EU relations with the Southern Neighbourhood would be a significant asset.

**Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

* Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
* Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
* Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
* Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

**Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision (EU, Euratom) 2015/444 of 13 March 2015](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32015D0444). It is up to you to launch the vetting procedure before getting the secondment confirmation.

**Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** ([[Create your Europass CV | Europass](https://europa.eu/europass/en/create-europass-cv)](http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)). It must mention your nationality.

Please do not add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

**Processing of personal data**

The Commission will ensure that candidates’ personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ([[1]](#footnote-1)). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

1. () Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39 [↑](#footnote-ref-1)