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| Logo of the European Commission, 12 yellow stars on a blue background arranged in a circle and framed by two light grey graphic elements representing the Berlaymont building, which is the headquarter of the European Commission. | EUROPEAN COMMISSION |

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | CNECT – B - 2 |
| Post number in sysper: | 419904 |
| Contact person:  Provisional starting date:  Initial duration:  Place of secondment: | Katarzyna Szczuka  1st quarter 2024  2 years  Brussels  Luxemburg  Other: Click or tap here to enter text. |
| Type of secondment |  |
| This vacancy notice is open to:    as well as  The following EFTA countries:  Iceland  Liechtenstein  Norway  Switzerland  The following third countries: ….  The following intergovernmental organisations: … | |
| Deadline for applications |  |

**Entity Presentation (We are)**

DG CONNECT supports the digital transformation of our economy and society, conceives and implements the policies required to foster the internal market, make Europe fit for the Digital age and technological autonomy. The DG also actively promotes cross-cutting collaboration within the DG and across the Commission. The implementation of the DG's activities is based on a two-way cooperation with all interested parties (business, academia, public organisations, stakeholders and citizens).

Our unit B.2 ‘Digital Decade Coordination’ plays a central coordination role in ensuring that the strategic 2030 vision on digital transformation as outlined in the Digital Decade Policy Programme becomes a reality. Our unit will provide for strategic analysis monitor all aspects of digital policy, working closely with the Member States and stakeholders to implement the Digital Decade Policy Programme 2030 to reach the targets set for the European Union in the area of connectivity, digital skills, digital business and digital public services and achieve broader programme objectives. We have also set up the governance structure for the Programme, including the Digital Decade Board (expert group) and the Digital Decade Committee (comitology committee).

We are also responsible for the preparation of the annual State of the Digital Decade Report setting out where Europe stands in the digital transformation and putting forward recommendations to Member States in this policy area. As part of the report, we track and monitor progress at EU level and across Member States and collect data through the Digital Economy and Society Index (DESI), as well as information related to national level digital policy actions.

Moreover, building on the DESI analysis, we coordinate the digital aspects of the Next Generation EU/the Recovery and Resilience Facility and the European Semester. We track MS digital investments under the Recovery and Resilience Facility and propose digital related country specific recommendations. We are in constant contact with national authorities and promote best practices among them, as well as with major digital stakeholders at EU and MS level.

We are responsible for the organisation of the annual Digital Assembly which is a key European in-person event for digital experts and stakeholders to take stock and discuss the state of play of EU’s digital transformation and digital policies.

We are an enthusiastic and very committed team of about 20 colleagues with different backgrounds. Moreover, in DG CONNECT we often work in project teams gathering colleagues from different units, so that we can deep dive into various aspects of the digital policy and bring together the knowledge at EU and MS level.

**Job Presentation (We propose)**

An exciting analyst and country coordinator position fully integrated in the Team that offers you to exercise significant responsibility as well as a wide view over digital policies and how they ensure that digital technologies and innovations are benefitting EU citizens and businesses. At the same time, you will acquire an in depth perspective on most pressing digital issues for selected countries. Being responsible for a (several) specific Member State(s) you will be in regular contacts with authorities, regulatory authorities, market players, users, and industry associations, and represent the Commission in annual fact-finding missions and various other fora, as well as engaging with these Member States on the development of their digital transformation.

You will also participate actively in the Digital Decade cycle work including preparation of the annual State of the Digital Decade report and follow up with Member States, notably the implementation of national roadmaps. Based on your knowledge, you will propose recommendations and to the assessment of the Recovery and Resilience Plans, as well as to the digital parts of the European Semester country reports, including digital country specific recommendation. You will work together with colleagues throughout DG CNECT and in other DGs, notably ECFIN and RECOVER, to make sure Member States spend 20% of the RRF funds on the sustainable digitalization of their economy and society. This will also allow monitoring of an important part of digital measures currently implemented by the Member States. You will also contribute to horizontal economic and policy analyses underpinning the digital elements from the Country Specific Recommendations.

We offer a flexible and inspiring environment with great pride in the quality of our work. We fully believe in the need to strike a good work/private life balance and we apply flexible working arrangements to achieve this.

**Jobholder Profile (We look for)**

A motivated and naturally curious colleague, who is also well organised and likes to work in teams and interact with a variety of people. Our ideal candidate is an analyst with good communication and networking skills, able to demonstrate intellectual curiosity, strategic thinking and creativity. A solid knowledge of European digital policies as well as the ability to link technology developments, market and policy analysis, and pass political messages are important elements.

We are looking for someone who knows how to deliver results on time, with attention to detail, and taking account of the recipients’ needs. The candidate should be a well-organised team player, but also able to work individually. Prior experience with policy work in the digital area, economic analysis, and/or country analysis would be an asset. We strive to distribute the workload so it is manageable, but punctual work under pressure and to meet tight deadlines cannot be excluded.

The post requires a very good command of English, both orally and in writing; any other Commission’s official languages (FR, DE) would be an asset.

**Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

* Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
* Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
* Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
* Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

**Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision (EU, Euratom) 2015/444 of 13 March 2015](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32015D0444). It is up to you to launch the vetting procedure before getting the secondment confirmation.

**Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** ([[Create your Europass CV | Europass](https://europa.eu/europass/en/create-europass-cv)](http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)). It must mention your nationality.

Please do not add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

**Processing of personal data**

The Commission will ensure that candidates’ personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ([[1]](#footnote-1)). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

1. () Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39 [↑](#footnote-ref-1)