

**VACANCY NOTICE**

**SECONDED NATIONAL EXPERT TO THE EUROPEAN COMMISSION**

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| **Post identification:**  (DG-DIR-UNIT) | DG JUST DIRECTORATE A UNIT A1 |
| **Head of Unit:**  **Email address:**  **Telephone:**  **Number of available posts:**  **Suggested taking up duty:**  **Suggested initial duration:**  **Place of secondment:** | Dirk STAUDENMAYER  dirk.staudenmayer@ec.europa.eu  +32 2 29 54552  **16/11/2023**  **2 year(s)1**  x□ **Brussels** □ **Luxemburg** □ **Other: ……………..** |
|  | x□**With allowances** □  **Cost-free** |
| **This vacancy notice is also open to**  **x□    the following EFTA countries :  x□ Iceland x□ Liechtenstein x□ Norway   □ EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) □    the following third countries: □    the following intergovernmental organisations:** | |

**1. Nature of the tasks**

DG JUST A1 contributes to the Von der Leyen Commission’s digital transition priority. The Unit ensures the overall coordination of all DG JUST initiatives and other work with a digital dimension. The Unit will develop the DG JUST strategy for work under the next College related to the digital transition. The Unit handles also its own legislative and policy files in the field of private law and justice.

We are developing policy in the area of civil law framing the transition to the digital economy. This concerns for example civil law liability in the area of artificial intelligence (AI), where we are negotiating in Council and EP the legislative proposal for a Directive on AI liability. We are also in charge of contractual aspects of data sharing and data processing services (the private law part of the proposal for the Data Act Regulation), and working with an Expert Group to deliver recommendations for model contractual terms for data sharing and standard contractual clauses for cloud computing. We are also working on private law aspects of emerging technologies and key aspects shaping the digital economy, like autonomous contracting between AI systems, data in contracts, smart contracts in the block-chain and cloud-computing contracts with a view of developing future policy.

The Unit is also in charge of a number legislative proposals and other policy projects concerning the digitalisation of justice and e-justice, including the adoption of the proposed primary legislation on the digitalisation of justice and its implementing acts. The Unit is also in charge of implementing the e-Justice Strategy and is managing the e-justice Portal. It also works together with other DG JUST Units as regards the digitalisation of judicial cooperation.

Moreover, the Unit is also in charge of implementing the European judicial training strategy, including policy development, reporting, relations with external judicial and legal stakeholders as well as providing financial support and management of the respective projects financed.

We are an enthusiastic and highly motivated team. We have an open, communicative and collegial work atmosphere. We aim to understand and address the evolving needs of stakeholders of the digital economy and keep up with technological development.

An assignment in our team would allow the candidate to engage in the development of initiatives on EU law in the transition to the Digital Economy. The candidate could be involved in the coordination and further development of digital files and get an overview of important policies across DG JUST and the Commission.

Depending on the candidate’s experience, expertise and development interest, he/she could work on policy papers, external studies or stakeholder consultations, Commission impact assessments or legislative proposals. As our Unit covers different projects at various stages of the policy cycle, the candidate could be involved in the coordination work, build up a new policy project, do preparatory work for a new initiative, build up policy momentum with stakeholders, draft legislation, work with experts and Member States’ authorities or contribute to the negotiation in the Council and European Parliament.

The candidate will participate in the design of policy projects and contribute to the decision making process. Therefore, he/she will have regular contacts with stakeholders, representatives of Member States and of the European Parliament, while ensuring close coordination with colleagues in the DG and other Commission services.

**2. Main qualifications**

**a) Eligibility criteria**

The following eligibility criteria must be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil all of these criteria will be automatically eliminated from the selection process.

• Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD;

• Seniority: candidates must have at least one year seniority with their employer, that means having worked for an eligible employer as described in Art. 1 of the SNE decision on a permanent or contract basis for at least one year before the secondment;

• Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. SNE from a third country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

**b) Selection criteria**

Diploma

- university degree or

- professional training or professional experience of an equivalent level

in the field(s) :

law, economy, public policy

Professional experience

We are looking for a new colleague who is a team player and has a keen interest to work on digital issues. The candidate should have the ability to recognise trends of new technologies and businesses practices in the digital economy, to assess their implications in terms of policy and legal challenges and to develop new initiatives meeting the challenges.

An economic or legal background or experience would be an asset for the candidate as we would like you to understand the business, market and overall economic consequences of policy and/or to be able to delve into legal analysis/development of emerging technologies. Experience in digital and technological policy or in preparing an impact assessment would also be a plus but willingness to develop your skills and assume responsibility is also something we will consider

The candidate should have strong analytical and drafting skills and a result-oriented approach to work. We are also looking for someone with good communication skills and the capacity to present to stakeholders Commission policy in a clear and convincing manner.

Language(s) necessary for the performance of duties

The candidate should be fully fluent in English (oral and writing); good working knowledge of French would be an asset.

**3. Submission of applications and selection procedure**

Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward it to the competent services of the Commission within the deadline fixed by the latter.The CV must mention the date of birth and the nationality of the candidate. **Not respecting this procedure or deadlines will automatically invalidate the application.**

Candidates are asked not to add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Candidates will be informed of the follow-up of their application by the unit concerned.

**4. Conditions of the secondment**

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <http://ec.europa.eu/civil_service/job/sne/index_en.htm>.

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security system.

Unless for cost-free SNE, allowances may be granted by the Commission to SNE fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNE are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the application may be cancelled.

Staff posted in a **European Union Delegation** are required to have a security clearance (up to SECRET UE/EU SECRET level according to Commission Decision (EU, Euratom) 2015/444 of 13 March 2015, OJ L 72, 17.03.2015, p. 53).

The selected candidate has the obligation to launch the vetting procedure before getting the secondment confirmation.

**5. Processing of personal data**

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.DDG.B4. The data processing is subject to the SNE Decision as well as the Regulation (EU) 2018/1725.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given below.

**Contact information**

* **The Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, HR.DDG.B.4, [HR-MAIL-B4@ec.europa.eu](mailto:HR-MAIL-B4@ec.europa.eu).

* **The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer ([DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

* **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

To the attention of candidates from third countries: your personal your personal data can be used for necessary checks