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| Logo of the European Commission, 12 yellow stars on a blue background arranged in a circle and framed by two light grey graphic elements representing the Berlaymont building, which is the headquarter of the European Commission. | EUROPEAN COMMISSION |

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | HOME-C-3 |
| Post number in sysper: | 118992 |
| Contact person:Provisional starting date:Initial duration:Place of secondment: | Esther Pozo-Vera3 quarter 20232 years[x]  Brussels [ ]  Luxemburg [ ]  Other: Click or tap here to enter text. |
| Type of secondment |  |
| This vacancy notice is open to:as well as[x]  The following EFTA countries: [x]  Iceland [x]  Liechtenstein [x]  Norway [x]  Switzerland[ ]  The following third countries: …. [ ]  The following intergovernmental organisations: …   |
| Deadline for applications |  |

**Entity Presentation (We are)**

We are the unit in DG Migration and Home Affairs responsible for asylum and refugee policy. The main task of the unit is to contribute to the development and implementation of a common European asylum system, where access to international protection is guaranteed in a harmonised way for asylum seekers across the Union. We play a key role in providing a European response to the current migration crisis, through implementing short-term emergency measures as well as developing a medium and longer-term vision for a European common approach based on a fair sharing of responsibilities between the Member States. Specific tasks include: following up on the implementation of the current acquis, including through providing guidance and support to Member States, as well as via infringements; preparing and negotiating an ambitious package of legislative proposals to reform the acquis, new Pact on Asylum and Migration; contributing to the external dimension of asylum policy, liaising with Member States, UNHCR and other stakeholders; managing the Commission's relations with the European Union Agency for Asylum (EUAA), based in Malta. The unit is also responsible for the implementation and monitoring of the Council implementing decision introducing temporary protection of persons fleeing the war in Ukraine and the development and monitoring of measures aimed at ensuring the protection of children in migration, including asylum-seeking children as well as other children who are not EU nationals.

**Job Presentation (We propose)**

We propose interesting tasks for a Seconded National Expert in the field of asylum. S/he will be responsible for implementing, monitoring and evaluating policy and legislative developments, which have a direct impact on asylum-seekers and refugees or on children in migration. His/her specific responsibilities could include responsibility for monitoring developments in Member States, for helping to ensure that the EU is in a position to react effectively to asylum crises and to provide expertise on the Common European Asylum System. The tasks could include: support to drafting of legislation or policy papers and negotiation with the other institutions; drafting communication materials on asylum policy; monitoring of the transposition by Member States of the asylum legislation and of its application; assisting in the development of guidelines and other measures supporting the correct implementation of the asylum legislation; liaising with Member State authorities, the European Union Agency for Asylum (EUAA), the Office of the UN High Commissioner for Refugees (UNHCR) and various stakeholders. It also involves coordination with other units in the DG and participation in meetings with the other Institutions and in public meetings/conferences.

**Jobholder Profile (We look for)**

We are looking for a motivated, flexible and team-oriented colleague who is willing to:

* contribute to the development of the European Commission's policy towards people seeking international protection;
* contribute to the coherent implementation and monitoring of the Common European Asylum System in close contact with Member States Authorities, European Union Agency for Asylum (EUAA), UNHCR and other stakeholders;
* contribute to the further development of the external dimension of EU asylum policy.
* has experience achieved from work in national administration or governmental services in the area of asylum policy and migration, and in particular with Dublin III Regulation;
* is able to work effectively in a team with other colleagues, with other services of the Commission, as well as other institutions and stakeholders;
* has sound drafting, analytical and communication skills;
* the working knowledge of English language is a necessity.

**Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

* Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
* Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
* Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
* Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

**Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision (EU, Euratom) 2015/444 of 13 March 2015](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32015D0444). It is up to you to launch the vetting procedure before getting the secondment confirmation.

**Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** ([[Create your Europass CV | Europass](https://europa.eu/europass/en/create-europass-cv)](http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)). It must mention your nationality.

Please do not add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

**Processing of personal data**

The Commission will ensure that candidates’ personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ([[1]](#footnote-1)). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

1. () Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39 [↑](#footnote-ref-1)