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| Logo of the European Commission, 12 yellow stars on a blue background arranged in a circle and framed by two light grey graphic elements representing the Berlaymont building, which is the headquarter of the European Commission. | EUROPEAN COMMISSION |

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | EAC-B-1 |
| Post number in sysper: | Click or tap here to enter text. |
| Contact person:  Provisional starting date:  Initial duration:  Place of secondment: | Vanessa Debiais-Sainton  3rd quarter 2023  2 years  Brussels  Luxemburg  Other: Click or tap here to enter text. |
|  | With allowances  Cost-free |
| This vacancy notice is open to:  EU Member States  EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) | |
| This vacancy notice is also open to:  The following EFTA countries:  Iceland  Liechtenstein  Norway  Switzerland  The following third countries:  The following intergovernmental organisations: | |
| Deadline for applications | 2 months  1 month |

**Entity Presentation (We are)**

The SNE will work in a highly motivated, young, and enthusiastic unit of around 20 professionals with different backgrounds dedicated to driving the transformation of European higher education. The unit is the lead service for (a) the implementation of the European Strategy for Universities to achieve a European Education Area, including the implementation of flagship initiatives such as ‘European Universities’ alliances, a joint European degree, the European student card initiative; a European Quality Assurance and Recognition System (b) the implementation of the Council Recommendations on tracking graduates, on the European approach to micro-credentials; on automatic recognition; and on learning for the green transition (c) the "Bologna Process" which seeks to create a European Higher Education Area based on the implementation of common European tools. The unit is also responsible for managing the implementation of the higher education actions of the flagship Erasmus+ Programme via National Agencies and the Executive Agency EACEA as well as for devising future higher education actions under the next Multiannual Financial Framework.

The National Expert is expected to contribute to shaping some of the initiatives announced in the European Strategy for Universities presented in 2022. Our new colleague will also shape future higher education policies and actions in support to the green and digital transition, as well as policy-related actions of the Erasmus+ Programme. The job will involve contacts with external stakeholders such as universities, networks of higher education institutions, students' associations, Erasmus+ National Agencies, National Authorities, and close cooperation with the EU Presidencies.

**Job Presentation (We propose)**

We propose a very interesting and dynamic position to contribute to shaping important higher education policy development at European level:

* To work in a team developing a possible joint European Degree;
* To implement policy initiatives and ensure synergies of the European Education Area with the European Higher Education Area and the European Research Area;
* Driving policy developments and participation in working structures of the Bologna Process;
* To monitor and analyse the implementation and impact of European higher education policies;
* To contribute, under the supervision of a Commission administrator, to the drafting of Communications, Council Recommendations, study proposals and calls for tender
* To cooperate with national authorities, higher education institutions, student orgainsations and other stakeholders. This includes providing policy input and leading Working Groups with various stakeholders to co-create and co-design new policies and actions, and designing and leading Peer Learning Activities;
* To contribute to and review Commission policy initiatives, inter-service consultation documents and other proposals to ensure that the higher education priorities of the European Education Area are properly reflected, including on higher education funding;
* To prepare briefings for the Commissioner and the Director-General, and to contribute to analytical papers/studies and replies to questions from the European Parliament, other European institutions and citizens’ inquiries;
* Under the supervision of a Commission administrator organise/manage/represent the Unit in events, including conferences, expert groups, working groups and other meetings with stakeholders;

**Jobholder Profile (We look for)**

We look for a dynamic and pro-active candidate with relevant experience in working in the higher education sector at a higher education institution and/or Ministry/National agency. Experience with higher education policy development, implementation of the Bologna key commitments, and/or implementation of joint programmes and degrees would be an asset.

The candidate should hold a Master’s or equivalent degree in Political Sciences, Social Sciences and humanities, Sciences, Economy, Law, or any related fields of study.

**Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, a national expert needs to comply with the following eligibility criteria at **the starting date** of the secondment:

Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.

Seniority: having worked for at least one full year (12 months) with the current employer on a permanent or contract basis.

Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where the employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.

Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. The national expert from a third country must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

**Conditions of secondment**

During the full duration of the secondment, the national expert remains employed and remunerated by his / her employer and covered by his / her (national) social security system.

He / she shall exercise his / her duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

Allowances can only be granted when the national expert fulfils the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision (EU, Euratom) 2015/444 of 13 March 2015](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32015D0444). The selected candidate has the obligation to launch the vetting procedure before getting the secondment confirmation.

**Submission of applications and selection procedure**

Candidates should send their application according to the **Europass CV format** ([[Create your Europass CV | Europass](https://europa.eu/europass/en/create-europass-cv)](http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward it to the competent services of the Commission within the deadline fixed by the latter.The CV must mention the date of birth and the nationality of the candidate.

Candidates are asked not to add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

**Processing of personal data**

The Commission will ensure that candidates’ personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ([[1]](#footnote-1)). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

1. () Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39 [↑](#footnote-ref-1)