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| Logo of the European Commission, 12 yellow stars on a blue background arranged in a circle and framed by two light grey graphic elements representing the Berlaymont building, which is the headquarter of the European Commission. | EUROPEAN COMMISSION |

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | INTPA.F.2 |
| Post number in sysper: | 298785 |
| Contact person:  Provisional starting date:  Initial duration:  Place of secondment: | Chantal Marijnissen  (as son as possible 3rd… quarter 202  2 years  Brussels  Luxemburg  Other: Click or tap here to enter text. |
|  | With allowances  Cost-free |
| This vacancy notice is open to:  EU Member States  EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) | |
| This vacancy notice is also open to:  The following EFTA countries:  Iceland  Liechtenstein  Norway  Switzerland  The following third countries:  The following intergovernmental organisations: | |
| Deadline for applications | 2 months  1 month |

**Entity Presentation (We are)**

Unit F2 – environment and natural resources - is offering a cost-free seconded national expert position under the responsibility of the Head of Unit.

The European Green Deal sets the European Union ambition to lead global efforts to achieve climate neutrality, halt biodiversity loss and decouple economic growth from natural resources use. This ambition has been translated in a number of transformative policy and regulatory frameworks, including the Circular Economy Action Plan, the EU Action Plan on Sustainable Finance and its taxonomy, the Plastics strategy and the Zero Pollution Action Plan, the Biodiversity Strategy 2030, the Farm to Fork strategy: all include a strong external dimension that frames EU partnerships with third countries.

The Green Deal ambition is fully embedded in the Multi-annual Initiative Programmes that have been defined for 2021-2027, at country, regional and global level: the majority of them includes a strong focus on green/circular economy and green investments.

The mandate of INTPA unit F2 is to support developing countries in implementing the environmental dimension of the 2030 Agenda for Sustainable Development, in line with the European Consensus on Development. Unit F2 promotes the design and implementation of the external dimension of the European Green Deal. It supports the transition to green and circular economies, the “Greening” of EU cooperation with third countries (through the integration (or mainstreaming) of environmental sustainability into development policies, plans and investments across all areas and instruments) and the design and implementation of specific actions to promote a circular economy, better environment and natural resources governance, the conservation and sustainable use of biodiversity and natural resources including land, water, oceans and forests.

With this aim, INTPA F2 is in charge of three main areas of work: thematic policy development; thematic support (including environmental mainstreaming) and policy guidance to EU Delegations and our counterparts; programming and implementation. These responsibilities also entail policy dialogue, capacity development and knowledge management, partnerships and joint implementation.

The work on the above matters is done with support of technical assistance facilities and -for what relates to mainstreaming- in close coordination with the unit in charge of sustainable energy and climate change (F1); it entails active engagement with all concerned services, including EU delegations, line DGs, partner institutions and governments, member states and colleagues in headquarters.

**Job Presentation (We propose)**

Under the responsibility of the Head of Unit and the direct supervision of the head of sector for Environment, Mainstreaming and Circular Economy, the successful candidate will support INTPA's work on promoting the transition to resource-efficient circular economies and on “Greening” EU-supported investments, in line with the objectives of the European Green Deal. This includes (i) support to the Commission’s policy work on circular economy and on sustainable finance and participation in inter-service consultations on circular economy matters; (ii) support to the design, steering and management of INTPA’s circular economy portfolio of projects, in particular global projects; (iii) thematic support to EU delegations on circular economy, notably through the review of programming and action documents in the quality assurance process; (iv) support to the integration -or mainstreaming- of environment and green/circular economy, in investments supported under the European Fund for Sustainable Development (EFSD+), including guarantees and blending operations, as well as budget support operations and public finance management; this may entail the development, with the support of the technical assistance facility of tools and methodological guidance, engagement with Finance Institutions, and quality review of investment programmes and investment proposals.

In this context, the successful candidate will carry out the following tasks:

* Contribute to INTPA’s policy and technical work in relation with green/circular economy, green investments and environment more broadly.
* Support the development and management of INTPA’s portfolio on green/circular economy, contributing to the design and management of circular economy and environmental actions financed under the thematic and geographic programmes.
* Contribute to the realisation of the unit's missions by ensuring effective implementation of the tasks that will be assigned to her/him; this includes contributing notably to the preparation of work plans, reports, briefings, policy and technical documents, and other institutional processes.
* Provide quality support, methodological guidance and advice on green/circular economy, green investments and environment related matters to colleagues in EU Delegations and headquarters, including through the mobilization and oversight of INTPA Greening Facility and Switch to Green Facility.
* Contribute to the quality assurance process and support the design of new programmes by participating in Quality Review Meetings, Country/Regional Coordination teams and other relevant processes.
* Contribute to analytical work and the development of knowledge, tools and approaches in relation with green/circular economy, green investments and environment mainstreaming.
* Review policy documents, programming documents, action documents, implementation reports and provide suggestions and comments to enhance the circular economy and environmental dimension.
* Review investment proposals under the EU Investment Plan, the EFSD+ and the EU investment facilities.
* Support the network of Environment and climate focal points in EU delegations and training and knowledge development and sharing activities to enhance the capacity of EU staff and partners.
* Conduct support missions in partner countries to provide policy and technical support in the area of green/circular economy and greening investments.
* Assist upon demand colleagues in INTPA and EU Delegations in policy dialogues in relation with the European Green Deal. Support the organization of circular economy missions.
* Closely coordinate with other concerned units (notably INTPA F1, INTPA E2 private sector, E3 Sustainable Finance and E4 EFSD+), DGs (ENV), EU Delegations, EU member states and partner organizations.

The Seconded National Expert will also undertake any other relevant tasks in support of the work of the unit and DG, assigned by the Head of Unit or the Team Leader.

**Jobholder Profile (We look for)**

Diploma

- university degree or

- professional training or professional experience of an equivalent level

in the field(s) :

of environment, green/circular economy, natural resources and/or sustainable development.

Professional experience

At least 5 years of proven full-time professional experience in areas relevant to development cooperation, environment/natural resources and/or the green/circular economy, preferably including at policy/strategic and project/programme levels.

Excellent understanding of international environment/green and circular economy matters

Experience of development cooperation’s cycle of operations and financing instruments, preferably including innovative financing instruments.

Experience in investments, private sector development and green business would be an asset.

Experience in the integration, or mainstreaming, of environment in policies, plans and/or projects would be an asset.

Excellent understanding of the reality of developing countries. Field experience in developing countries is considered an asset.

Capacity to handle complex files and work under pressure.

Team worker with a strong sense of initiative, capacity to establish constructive working relations with a diversity of colleagues and partners and ability to work in a multi-disciplinary environment.

Proven capacity to analyse, synthetize reports and draft recommendations would be an asset.

Language(s) necessary for the performance of duties

Excellent written and oral communication in English and/or French.

**Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, a national expert needs to comply with the following eligibility criteria at **the starting date** of the secondment:

Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.

Seniority: having worked for at least one full year (12 months) with the current employer on a permanent or contract basis.

Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where the employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.

Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. The national expert from a third country must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

**Conditions of secondment**

During the full duration of the secondment, the national expert remains employed and remunerated by his / her employer and covered by his / her (national) social security system.

He / she shall exercise his / her duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

Allowances can only be granted when the national expert fulfils the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision (EU, Euratom) 2015/444 of 13 March 2015](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32015D0444). The selected candidate has the obligation to launch the vetting procedure before getting the secondment confirmation.

**Submission of applications and selection procedure**

Candidates should send their application according to the **Europass CV format** ([[Create your Europass CV | Europass](https://europa.eu/europass/en/create-europass-cv)](http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward it to the competent services of the Commission within the deadline fixed by the latter.The CV must mention the date of birth and the nationality of the candidate.

Candidates are asked not to add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

**Processing of personal data**

The Commission will ensure that candidates’ personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ([[1]](#footnote-1)). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

1. () Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39 [↑](#footnote-ref-1)