



**MSCA**

Marie Skłodowska-Curie Actions

*Developing talents, advancing research*



# Staff Exchanges - Delavnica za pripravo predlogov projektov razpisa Marie Skłodowska-Curie Izmenjave osebja, 04 – December - 2023

European Research Executive Agency

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REA.A3



@REA\_research, @MSCActions

Marie Skłodowska-  
Curie Actions

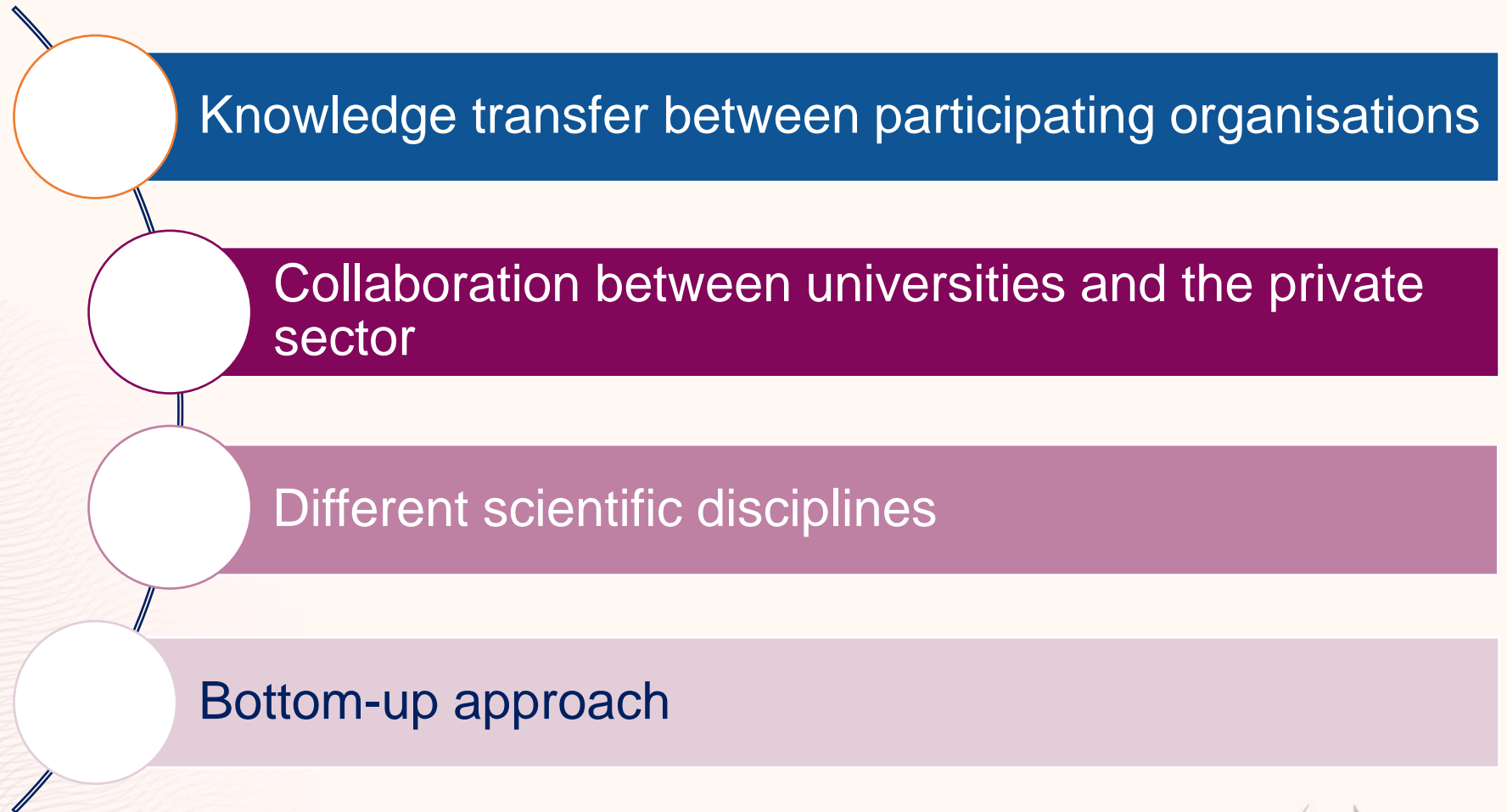


# Staff Exchanges

## Main features



# Staff Exchanges : Funding mobility in R & I



# Eligible consortia

1



2



3



MINIMAL  
CONDITIONS!

**3 independent  
legal entities**

**3 different  
countries**

**If same sector one  
should be TC**

**At least 2 in different  
EU MS / AC**



# Eligible staff



## Seconded staff members



Any type of staff involved in R&I activities (researchers, administrative staff, managerial staff, technical staff)

Researchers at any career stage (e.g. from doctoral candidates to postdoctoral researchers)

Actively engaged in research and/or innovation activities for at least **1 month** prior at the sending institution

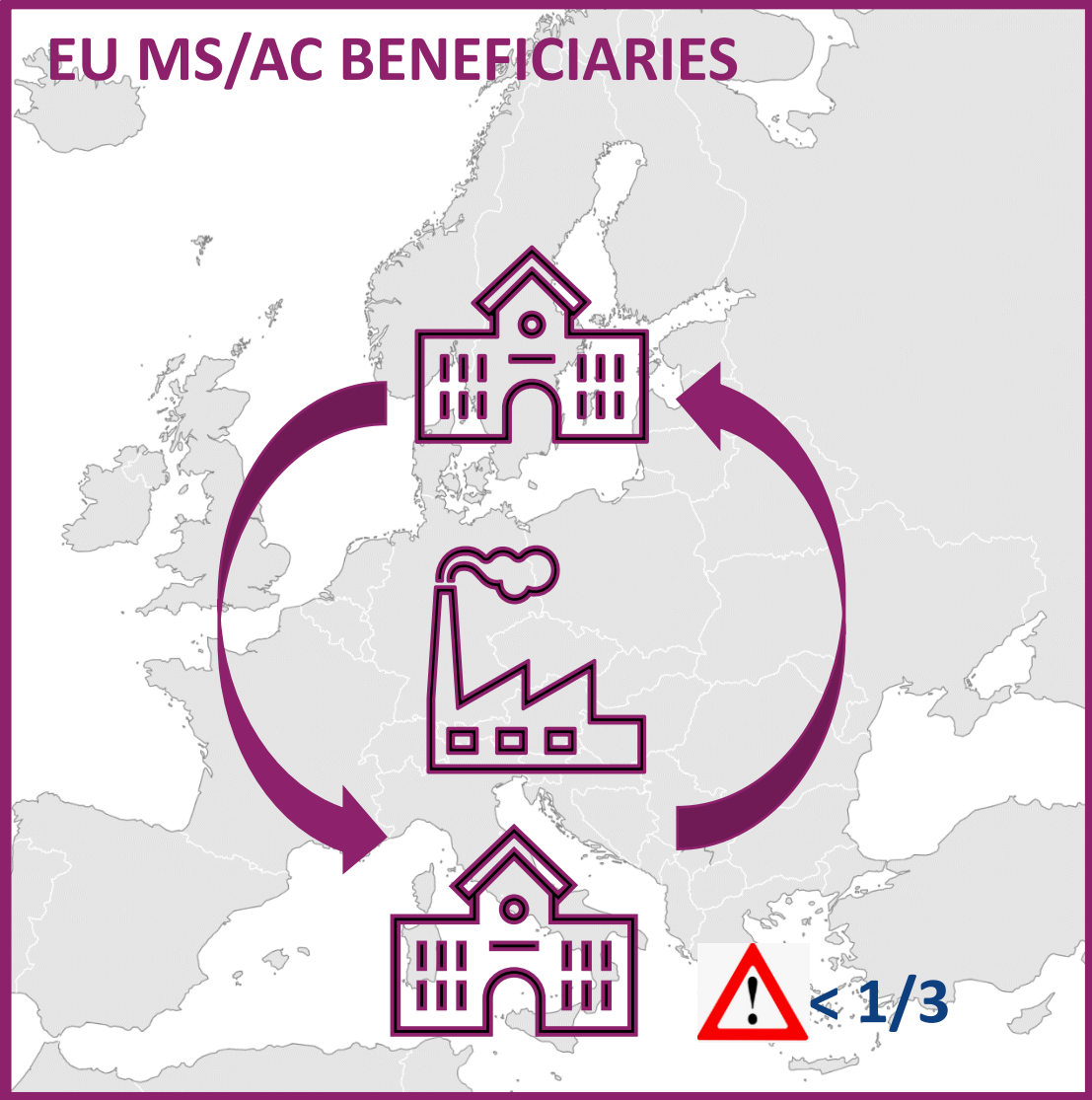
Each staff member is seconded for a period of **1 to 12 months** (may be split into several stays)

Staff needs to be devoted **full-time** to the action during the secondment

After the secondment, staff should **return to their sending institution**





# Eligible secondments



## TC PARTNERS



# What Staff Exchanges is ...

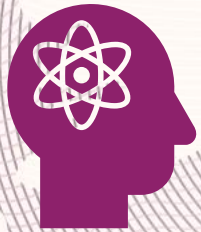
	
<p><u>Funding</u> meant to contribute to <b>travel, accommodation, subsistence</b> and other costs associated with the secondment/exchange (Category A)</p>	<p>Funding is not intended to pay salaries</p>
<p>Funding based on <b>unit costs</b>. One unit = one month of eligible staff secondment, 1 PM= 4600 EUR</p>	<p>Funding not based on real costs Country coefficient is not used</p>
<p><b>The secondment / exchange</b> itself is a key outcome</p>	<p>Action does not focus exclusively on scientific deliverables</p>
<p>Research, technical, administrative and managerial staff <b><u>active in the R&amp;I activities.</u></b></p>	<p>No need to be a doctoral candidate or PhD to be seconded</p>

# A programme straightforward to manage





# Staff Exchanges – Key features



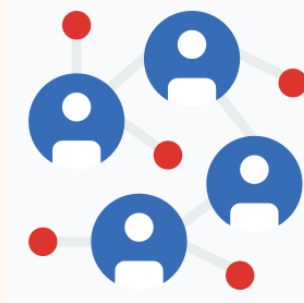
## **BOTTOM-UP**

Funding mobility in all scientific disciplines



## **DURATION**

4 years  
360 PM per project



## **SECONDMENTS**

1-12 months per staff  
*Interdisciplinary* secondments:  
same sector,  
within Europe for  
max 1/3 PM



## **UNIT COST**

2300€ - Staff allowance  
2300€ - organisation



## **BUDGET**

EU funding average  
77,5 Mio€/call

# Staff Exchanges - Making a Difference



## **WORLD-WIDE**

The highest participation of non-EU countries in MSCA



## **BUSINESS PARTICIPATION**

Businesses receive an estimated 20% of the available funding



## **PATENTS**

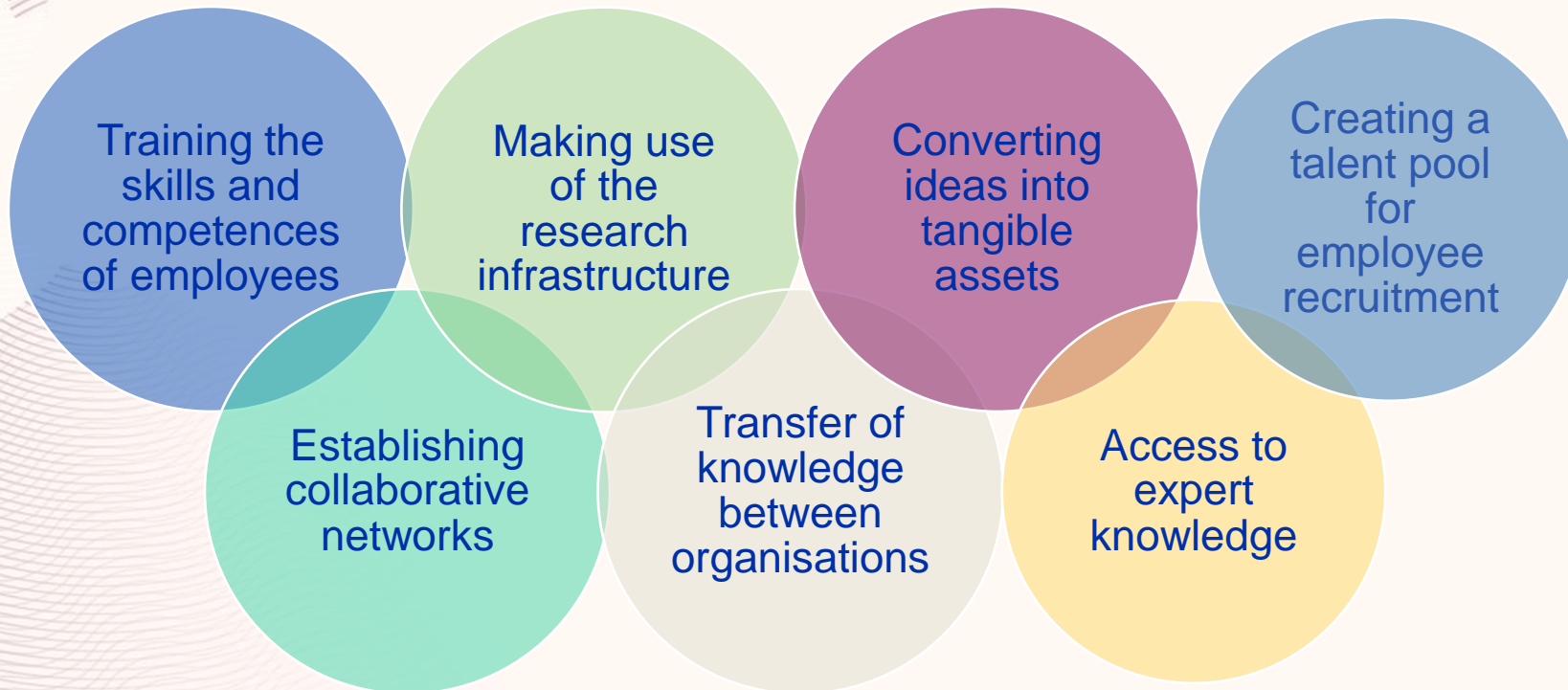
37% of all patents in MSCA actions are generated in SE projects



## **SUCCESS RATE**

The success rate is up to 40% depending on the discipline

# How can you benefit from Staff Exchanges?





# How to prepare your MSCA Staff exchanges proposal

# How to set up a consortium



**Work** on your idea!



**Find** Partners and **brainstorm**



Bring the consortium together, **communicate**

**Gather** the info needed and **submit**




**Consider** the existence of HE Complementary funding mechanisms in third countries.





# HORIZON-MSCA-2023-SE-01-01

 **Funding & tender opportunities**  
Single Electronic Data Interchange Area (SEDIA)

HOME SEARCH FUNDING & TENDERS HOW TO PARTICIPATE PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT

## Search funding & tenders

**Search** Clear all <

MSCA STAFF EXCHANGES


Match whole words only


**Type**


Grants 1

Tenders

**Submission status**

 Forthcoming

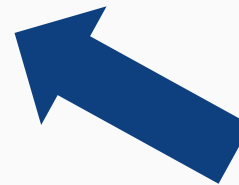
 Open for submission 1

 Closed


1 item found

**MSCA Staff Exchanges 2023**  
HORIZON-MSCA-2023-SE-01-01 Call for proposal  
Horizon Europe (HORIZON)

Items per page 10



# Where to start?

 **Funding & tender opportunities**  
Single Electronic Data Interchange Area (SEDIA)

[HOME](#) [SEARCH FUNDING & TENDERS](#) [HOW TO PARTICIPATE](#) [PROJECTS & RESULTS](#) [WORK AS AN EXPERT](#) [SUPPORT](#)

## MSCA Staff Exchanges 2023

HORIZON-MSCA-2023-SE-01-01

**Topic** Call for proposal

**Internal navigation**

- General information
- Topic description
- Destination
- Conditions and documents
- Partner search announcements
- Start submission
- Topic related FAQ
- Get support
- Call information
- Call updates

### Documents

**Call documents:**

- Standard application form — call-specific application form is available in the Submission System
- Standard application form (HE MSCA SE)**
- Standard evaluation form — will be used with the necessary adaptations
- Standard evaluation form (HE MSCA)
- MGA
- HE Unit MGA v1.0
- Call-specific instructions
- HE MSCA SE Guide for Applicants**

**Additional documents:**

- HE Main Work Programme 2023-2024 – 1. General Introduction**

# Reference Documents



Guide for Applicants



Proposal templates



Online manual



MSCA Work Programme & Annexes



Frequently Asked Questions




Model Grant Agreement





# Proposal documents

## Start submission

 Need help?

To access the Electronic Submission Service, please click on the submission-button next to the **type of action** and the **type of model grant agreement** that corresponds to your proposal. You will then be asked to confirm your choice, as it cannot be changed in the submission system. Upon confirmation, you will be linked to the correct entry point.

To access existing draft proposals for this topic, please login to the Funding & Tenders Portal and select the My Proposals page of the My Area section.

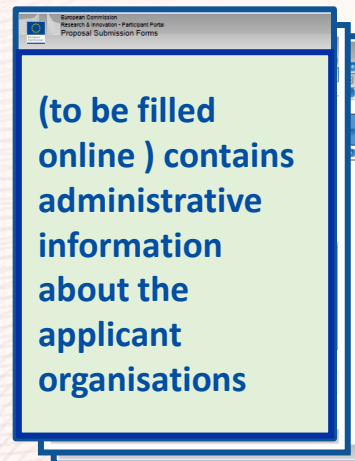
Please select the type of your submission:

HORIZON TMA MSCA Staff Exchanges [HORIZON-TMA-MSCA-SE], HORIZON Unit Grant [HORIZON-AG-UN]

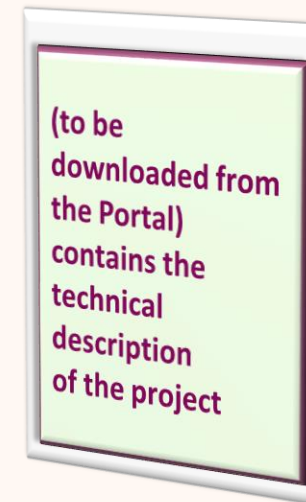
Start submission

[Apply here!](#)

## Part A (structured data)



## Part B1 and B2 (description of action)



# Proposal documents: PART A

(to be filled online ) contains administrative information about the applicant organisations

## Table of contents

1. General information
2. Participants
3. Budget
4. Ethics and security

## 1 - General information

Fields marked \* are mandatory to fill.

Topic	Type of Action
Call	Type of Model Grant Agreement

*Acronym* \_\_\_\_\_

Proposal title *Max 200 characters (with spaces). Must be understandable for non-specialists in your field.*

Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: < > " &

Duration in months *Estimated duration of the project in full months.*

Panel \_\_\_\_\_

Please select up to 5 descriptors (and at least 3) that best characterise the subject of your proposal, in descending order of relevance. Note that descriptors will be used to support REA services in identifying the best qualified evaluators for your proposal.

Descriptor1

Free keywords *Enter any words you think give extra detail of the scope of your proposal (max 200 characters with spaces).*



# The scientific panels



Chemistry (CHE)



Social Sciences and Humanities (SOC)



Economic Sciences (ECO)



Information Science and Engineering (ENG)



Environment and Geo-Sciences (ENV)



Life Sciences (LIF)



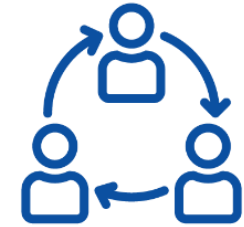
Mathematics (MAT), and



Physics (PHY)

# MAIA# H2020-MSCA-RISE-2019-873077

**MAIA Project:** Models and Methods for an active ageing workforce: an international academy. The main objective of the MAIA Academy is to create a unique research and innovation staff exchange network focused on the ageing problem in manufacturing



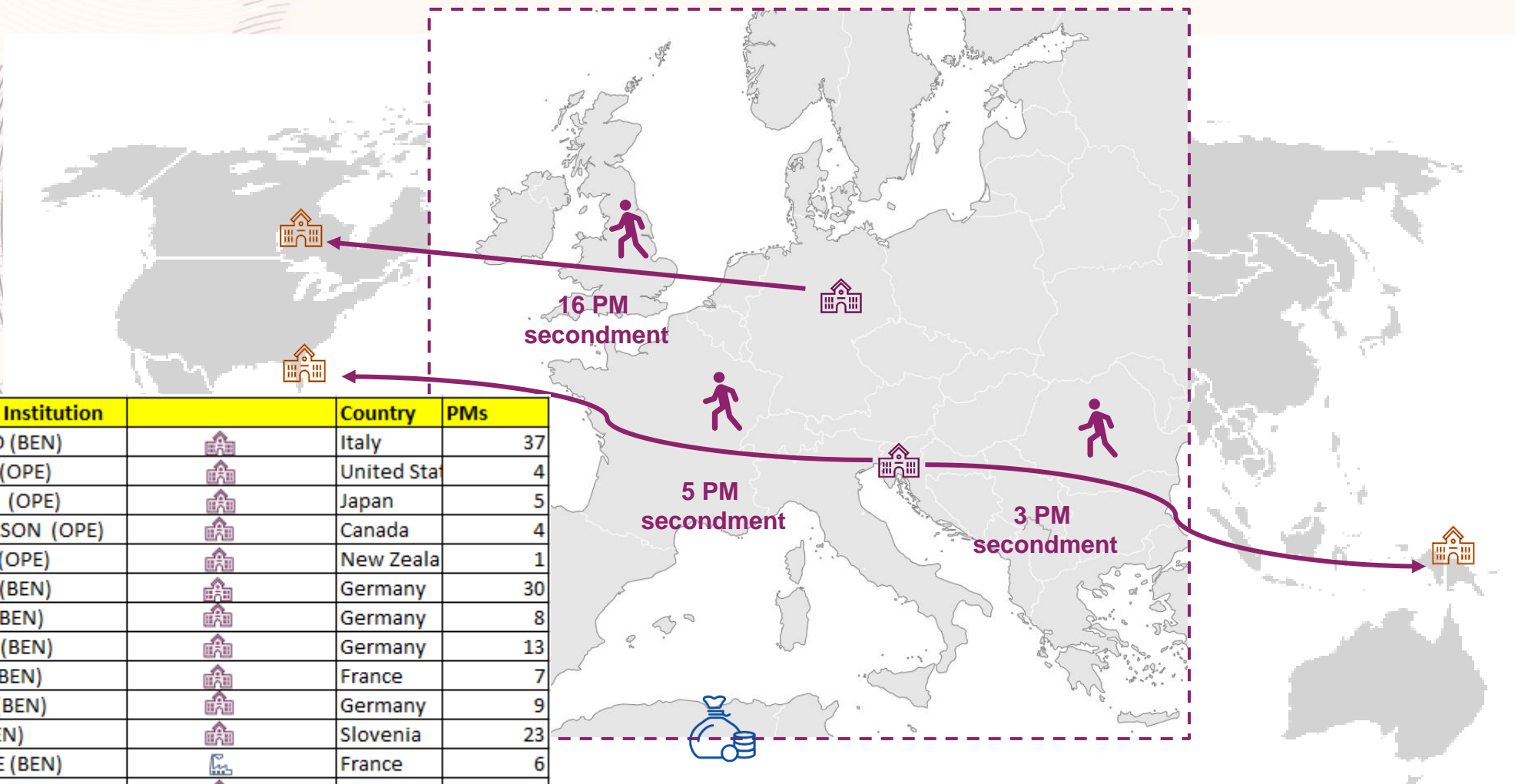
- **ENG Panel**
- **IT Coordinator**
- **15 partners**
- **8 based in EU/AC**
- **7 entities based in a TC**



€ 542,800.00



# MAIA# H2020-MSCA-RISE-2019-873077



€ 542,800.00

Sending Institution		Country	PMs
1. UNIPD (BEN)		Italy	37
10. USF (OPE)		United States	4
11. KEIO (OPE)		Japan	5
13. RYERSON (OPE)		Canada	4
14. AUT (OPE)		New Zealand	1
15. OTH (BEN)		Germany	30
2. TUM (BEN)		Germany	8
3. TUDA (BEN)		Germany	13
4. ISAE (BEN)		France	7
5. HWR (BEN)		Germany	9
6. UL (BEN)		Slovenia	23
7. KEDGE (BEN)		France	6
8. UOA (OPE)		New Zealand	3
9. BARUCH (OPE)		United States	4
<b>Grand Total</b>			<b>161</b>

# Proposal documents: PART A

(to be filled online ) contains administrative information about the applicant organisations

## Application forms

Proposal ID

Acronym

## 2 - Participants

### List of participating organisations

#	Participating Organisation	Legal Name
1		

1

## Application forms

Proposal ID

Acronym Acronym is mandatory

Short name

### Organisation data

PIC	Legal name

Short name:

Address

## Application forms

Proposal ID

Acronym Acronym is mandatory

Short name

### Researchers involved in the proposal

Title	First Name	Last Name	Gender	Nationality	E-mail	Career Stage	Role of researcher (in the project)	Reference Identifier	Type of identifier

Participant number	Organisation short name	Role	Country	Academic sector	IO	No of seconded researchers	Number of person months	Contributions for seconded researchers	Institutional contributions		Total
								Staff Member Unit Costs	Research, training and networking costs	Management and indirect costs	
1	A	COO	GR	No	No	13	80	184000	104000	80000	368000
2	B	BEN	CY	No	No	10	68	156400	88400	68000	312800
3	C	BEN	IT	YES	No	10	78	179400	101400	78000	358800
4	D	BEN	FR	YES	No	10	50	115000	65000	50000	230000
5	E	BEN	BE	No	No	4	20	46000	26000	20000	92000
6	F	AP	JP	YES	No	0	0	0	0	0	0
7	G	AP	AR	No	No	3	30	69000	39000	30000	138000
Total						40	326	749800	423800	326000	1499600

## Table of contents

1. General information
2. Participants
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4. Ethics and security

# Proposal documents: PART B

PART B1



PART B2

**START PAGE COUNT – MAX 30 PAGES**

**STOP PAGE COUNT – MAX 30 PAGES (SECTIONS 1-3)**

Table 6 – Data for non-academic beneficiaries

Name	Location of research premises (city/country)	Type of R&I activities	No. of full-time employees involved in the project	No. of employees in R&I	Web site	Annual turnover (approx. in Euro)

Table 7 – Organisations (Beneficiaries and Associated partners) data

Beneficiary ( <u>organisations</u> in EU MS/AC) legal name	
General description	
Role and profile of key people	Include names, qualifications of the person(s) supervising the action.
Key Research Facilities, Infrastructure and Equipment	Demonstrate that the team has sufficient resources to offer a suitable environment to seconded staff and to contribute significantly to the research/innovation activities proposed.
Independent research premises?	Please explain the status of the beneficiary's research facilities – <u>i.e.</u> are they owned by the beneficiary or rented by it? Are its research premises wholly independent from other beneficiaries and/or associated partner <u>organisations</u> in the consortium?
Previous Involvement in Research and innovation actions	Describe relevant research/ innovation actions in which the <u>organisation</u> took part
Current involvement in Research and Innovation actions	Describe relevant research/ innovation actions in which the <u>organisation</u> is currently participating
Publications and/or research/datasets/ <u>softwares</u> / innovation products/ other achievements	Max 5 key elements of the achievement, including a short qualitative assessment of its impact and (where available) its digital object identifier (DOI) or other type of persistent identifier (PID). Publications, in particular journal articles, are expected to be open

# Evaluation criteria



**EXCELLENCE  
(50%)**



**IMPACT  
(30%)**



**QUALITY AND  
EFFICIENCY OF  
IMPLEMENTATION  
(20%)**



# Tips and tricks

## **Closely follow the call requirements**

Be in line with the action's objectives and expected outcomes

## **Follow available guidelines**

Use the structure provided in the template and address all the evaluation criteria

## **Highlight the EU dimension**

Show that your proposal addresses EU policy priorities and/or societal challenges

## **Get a second opinion**

Have your proposal proof-read by a colleague and pre-screened by your NCP

## **Sustainability of collaboration**

Describe the benefits of cooperation and how they can go beyond this project

**Contact your  
National Contact Point  
(NCP)**

# What should an excellent project objective look like?

- Relevant to Research and Innovation Goals
- Scientifically Ambitious
- Innovative and Original
- Interdisciplinary
- Are the gender dimension and other diversity aspects relevant?
- Are the mandatory open science practices well integrated in the methodology?
- Research data and other research outputs in line with the FAIR principles?
- Use of AI relevant to the project?

# How to enhance the description of economic and social impacts?

A successful MSCA Staff Exchanges proposal should:

- Foster long-lasting research collaborations
- Promote knowledge exchange among participants
- Enhance European and global research potential
- Empower individuals for career growth
- Maximize impact through a strategic dissemination plan
- Manage intellectual property effectively
- Demonstrate lasting scientific, economic, technological, and societal impacts

# What are the expectations of evaluators regarding risk assessment?

- **Effective risk assessment is critical in project proposals, showcasing understanding of challenges.**
- **Clear identification of risks and well-defined mitigation plans are imperative.**
- **Specific examples: mitigating funding risks for third-country partners and addressing participant withdrawal.**
- **Enhancements like Partnership Agreements and knowledge transfer secure projects and mitigate risks effectively.**

# Key Dates & Budget Call 2023



**Call Opening 2023: 5 October 2023**



**Call Closure : 28 February 2024**



**Call 2023 Budget: € 78,5 M**



**Info session : 8 December 2023**

# Work as an Expert

 European Commission | Funding & tender opportunities  
Single Electronic Data Interchange Area (SEDIA)

HOME SEARCH FUNDING & TENDERS ▼ HOW TO PARTICIPATE ▼ PROJECTS & RESULTS **WORK AS AN EXPERT** SUPPORT ▼

## Work as an expert

The European Union Institutions appoint external experts to assist in the evaluation of grant applications, projects and tenders, and to provide opinions and advice in specific cases.

  
Being an expert for the European Commission...  
Watch Later Share  
Watch on YouTube

In particular, experts assist in:

- **Evaluation** of proposals, prize applications and tenders
- **Monitoring** of actions, grant agreements, public procurement contracts

In addition, experts provide opinion and advise on:

- **Preparation, implementation and evaluation of EU programmes and design of policies.**

In order to select experts, the European Union Institutions publish regularly calls for expression of interest (see list below) detailing the selection criteria, the required expertise, the description of the tasks, their duration and the conditions of remuneration.

**Interested? Please join the database of external experts!**

[Register as expert](#)

**As new expert**, you will be first requested to create your EU login account and register your profile.

**Registered experts** can update the profile via the My Expert Area after **login**.

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/work-as-an-expert>

# Q&A



**MSCA**  
Marie Skłodowska-Curie Actions  
*Developing talents, advancing research*

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The banner features a dark background with a central 3D molecular model of a protein or crystal structure. To the left is a white rock specimen, and to the right is a white bust of Marie Skłodowska-Curie. Various pink and purple geometric shapes and lines are scattered around the central elements. A large, stylized white fingerprint-like pattern is visible in the top left corner of the banner area.



# Thank you!

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**European Research Executive Agency**

**#MSCA #HorizonEU**

 **@REA\_research @MSCAactions**

**[https://rea.ec.europa.eu/funding-and-grants/horizon-europe-marie-sklodowska-curie-actions\\_en](https://rea.ec.europa.eu/funding-and-grants/horizon-europe-marie-sklodowska-curie-actions_en)**



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